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2016

**SOUTH CAROLINA DEPARTMENT OF  
LABOR, LICENSING AND REGULATION  
ANNUAL REPORT**

**TWO THOUSAND SIXTEEN**



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## Introduction

As part of the 1993 Restructuring Act, the South Carolina Legislature created the South Carolina Department of Labor, Licensing and Regulation (LLR) on February 1, 1994 by combining 41 separate state agencies, including the Department of Labor, the State Fire Academy, the State Fire Marshal's Office, and 38 professional and occupational licensing boards. Legislators envisioned an organization that would promote efficiency and build accountability while delivering the highest level of customer service. The 1994 legislation empowered the Governor to appoint a director of LLR with the advice and consent of the Senate.

In 2010, the South Carolina Legislature transferred the Soil Classifiers Advisory Council and the Board of Landscape Architectural Examiners to LLR from the Department of Natural Resources, bringing the total number of boards to 40.

Currently, LLR administers more than 70 programs, from Occupational Safety and Health to professional and occupational licensing to educating the fire service.

### LLR Locations

LLR's Office of the Director, Office of Communications and Governmental Affairs, Division of Administration, Division of Labor, Office of General Counsel, which includes the Office of Advice Counsel and the Office of Disciplinary Counsel, and the Division of Professional and Occupational Licensing (POL), are located within the Kingstree Building at 110 Centerview Drive in Columbia. The Division of Fire and Life Safety is located at the S.C. Fire Academy campus, 141 Monticello Trail, Columbia.

### Agency Overview

The mission of the Department of Labor, Licensing and Regulation is to promote and protect the health, safety and economic well-being of the public through regulation, licensing, enforcement, training and education.

Our mission goes hand-in-hand with the Governor's effort to raise personal incomes of South Carolinians by creating a better environment for economic growth, delivering government services more openly and efficiently, improving quality of life, and improving the state's education. LLR accomplishes its mission by:

- Promoting an environment of growth and innovation that allows regulated businesses and professionals to operate successfully and free of overly restrictive and unwarranted regulation.
- Providing cost-efficient administration and periodic review of licensing and certification programs to assure the appropriate protection of the public.
- Conducting required inspections, complaint investigations, and enforcement activities in a manner that is fair, accountable and cost-effective.
- Providing businesses and industry, the fire service, its licensees and the public relevant training and education programs.

## Office of the Director

### Director:

**Richele K. Taylor**

The Office of the Director is comprised of the Director, the Office of Communications and Governmental Affairs, and the Department of Technology and Security.

The Governor, with the advice and consent of the Senate, appoints the Director of the Agency. Governor Nikki R. Haley appointed Richele K. Taylor as Director on December 8, 2014, and she was confirmed by the Senate on February 12, 2015.

## Office of Communications and Governmental Affairs

**Counsel to Office of Communications and Governmental Affairs:** **Holly Beeson**

### Communications Director:

**Lesia Kudelka**

The Office of Communications promotes and explains to the public the Agency's goals, activities, and services using a variety of media. The director serves as the Agency spokesperson to the media for all programs and manages requests from the public for information requested under the South Carolina Freedom of Information Act to assure compliance with the law. The director also serves as the Agency's Ombudsman.

Requests for Information	
FOIA	1777
Subpoenas	61
Total	1838



**Director of Governmental Affairs:****Rebecca Leach**

The Office of Governmental Affairs serves as a liaison between the Agency and the Governor's Office, legislators, legislative staff, and other state and federal agencies. The Office is also responsible for coordinating, monitoring, and reviewing proposed legislation, amendments, regulations, and approved bills that are initiated and/or affect boards, commissions, and divisions administered by LLR. This includes all relative legislation drafted and introduced by parties external to the department. Additionally, the office assists with training and educating LLR staff, boards, and commissions regarding the legislative process.

**Governmental Affairs – Summary of Legislation Passed**

The 2015 meeting of the S.C. General Assembly began the first half of a two-year legislative session.

<b>Bills Reflecting Statutory Changes (by Act #)</b>				
<b>Act #</b>	<b>References</b>	<b>Subject</b>	<b>Board/ Commission</b>	<b>Effective Date</b>
282	8-13-130, 8-13-310, 8-13-320, 8-13-322, 8-13-530, 8-13-535, 8-13-540, 8-13-550	<p>Summary: Ethics Reform Act</p> <p>An act to amend Section 8-13-130, Code of Laws of South Carolina, 1976, relating to the state ethics commission's authority to levy enforcement and administrative fees, so as to authorize the legislative ethics committees to levy enforcement and administrative fees; to amend Section 8-13-310, as amended, relating to the composition of the state ethics commission, so as to reconstitute the state ethics commission; to amend Section 8-13-320, as amended, relating to the duties and powers of the state ethics commission, so as to cite additional legal authority authorizing the state ethics commission to initiate and receive complaints and to provide that the filer of a groundless complaint may be ordered to reimburse the commission for costs associated with the investigation and disposition of the complaint, to authorize commission staff to participate in facts sufficiency determinations, to revise the procedures by which the commission, upon its own motion, may file a verified ethics complaint, to revise the commission's required actions and treatment of complaint information following a dismissal or a finding of probable cause, to revise the procedures by which the commission determines probable cause; to provide that commission hearings must be open to the public, and to revise the procedures by which the commission issues formal advisory opinions; by adding Section 8-13-322 so as to prohibit anyone who is the subject of a pending ethics investigation or open complaint from contacting or attempting to contact, either directly or indirectly, a member of the state ethics commission or a legislative ethics committee; to amend Section 8-13-530, as amended, relating to the powers and duties of the legislative ethics committees, so as to revise the committees' functions and responsibilities and to require the legislative ethics committees to refer certain ethics complaints to the state ethics commission for investigation; by adding Section 8-13-535 so as to establish procedures for the legislative ethics committees to issue formal advisory opinions; to amend Section 8-13-540, as amended, relating to the manner in which the legislative ethics committees conduct investigations and hearings, so as to establish procedures for forwarding certain ethics complaints to the state ethics commission for disposition and to make other conforming changes; and to amend Section 8-13-550, relating to the consideration of an ethics committee report by the house of representatives or senate, so as to eliminate the confidentiality exception for private reprimands.</p>	Agency / Boards	04/1/17
274	40-69-305, 40-69-300, 40-69-295	<p>Summary: Veterinarians and Prescription Drugs</p> <p>An act to amend the Code of Laws of South Carolina, 1976, by adding Section 40-69-300 so as to provide all animal shelters that provide veterinary services in this state are subject to supervision and regulation by the Board of Veterinary Medical Examiners, to require animal shelters and veterinarians who provide veterinary services in animal shelters to maintain and report certain data to the department of labor, licensing and regulation, to require the department make these reports available on its internet website, to provide the range of veterinary services allowed in animal shelters, to provide certain record keeping requirements, and to provide necessary definitions; by adding Section 40-69-305 so as to prohibit dispensing prescription drugs to owners of end users for the treatment of bodily injuries or diseases of animals in specific circumstances and to provide penalties for violations; to amend Section 40-69-295, relating to mobile veterinary facilities, so as to require these facilities must identify the closest local emergency veterinary services facility and communicate it in a certain</p>	Vets / Pharmacy	06/15/16

Bills Reflecting Statutory Changes (by Act #)				
Act #	References	Subject	Board/ Commission	Effective Date
		manner, to prohibit the operation of mobile veterinary facilities within specific distances of privately owned veterinary practices, and to define necessary terms.		
259	40-22-2, 40-22-10, 40-22-20, 40-22-30, 40-22-35, 40-22-50, 40-22-60 40-22-75, 40-22-110 40-22-220, 40-22-222, 40-22-225, 40-22-250, 40-22-260, 40-22-270, 40-22-280, 40-22-290, 40-22-230	<p>Summary: Engineers &amp; Surveyors</p> <p>An act to amend Section 40-22-2, Code of Laws of South Carolina, 1976, relating to the purpose of Chapter 22, Title 40 concerning the regulation of engineers and surveyors, so as to provide that the practice of the profession of engineering and surveying is subject to regulation by this state; to amend Section 40-22-10, relating to the board of registration for professional engineers and land surveyors, so as to provide additional qualifications; to amend Section 40-22-20, relating to definitions, so as to add, redefine, and delete definitions; to amend Section 40-22-50, relating to duties of the board, so as to provide the board shall maintain and update, rather than annually prepare, a roster of information concerning professional engineers and surveyors; to amend Section 40-22-60, relating to the duty of the board to promulgate certain regulations, so as to update a cross reference and to provide additional duties with respect to providing advice and recommendations concerning statutory revisions to the Department of Labor, Licensing and Regulation; to amend Section 40-22-75, relating to emergency waivers of license requirements, so as to limit application of these waivers to declared national or state emergencies and to limit their duration to ninety days; to amend Section 40-22-110, relating to the automatic suspension of the licenses of mentally incompetent persons, so as to delete a redundancy; to amend Section 40-22-220, relating to eligibility requirements for licensure as an engineer, so as to revise education requirements; to amend Section 40-22-222, relating to licensure of existing engineers, so as to add an optional accreditation source for an education requirement; to amend Section 40-22-225, relating to eligibility requirements for surveyor licensure, so as to revise the requirements; to amend Section 40-22-230, relating to application requirements, so as to revise the requirements; to amend Section 40-22-250, relating to certificates of authorization to practice as a firm, so as to revise requirements for these certificates and to provide requirements through which licensees may maintain branch offices; to amend Section 40-22-260, relating to temporary licenses, so as to revise circumstances in which the department may grant temporary licenses to out of state firms, and to provide requirements for submission of plans produced and submitted for permitting by persons holding temporary certificates of authorization; to amend Section 40-22-270, relating to seals of licensees, so as to provide seals and signatures of licensees on documents constitute certification that the documents were prepared by the licensee or under his direct supervision, among other things; to amend Section 40-22-280, as amended, relating to exceptions from the applicability of the chapter, so as to modify the exemptions; and to amend Section 40-22-290, relating to "tier a" surveying, so as to exempt the creation of nontechnical maps.</p>	Engineers and Surveyors	06/03/16
247	44-130-30, 44-130-40	<p>Summary: Opioid Antidotes and DHEC Cannabis Study</p> <p>An act to amend Section 44-130-40, Code of Laws of South Carolina, 1976, relating to opioid antidotes, so as to allow pharmacists to dispense opioid antidotes pursuant to a joint written protocol issued by the Board of Medical Examiners and Board of Pharmacy and to establish protocol requirements, to prohibit pharmacists from delegating the dispensing of an opioid antidote to pharmacy interns and technicians, to require the Department of Health and Environmental Control to study certain issues related to opioid addiction and to provide a report, and for other purposes.</p>	Medical / Nursing / Pharmacy	06/05/16
243	40-60-10, 40-60-20, 40-60-36, 40-60-34, 40-60-50, 40-60-80, 40-60-120	<p>Summary: SC Real Estate Appraiser License and Certification Act</p> <p>An act to amend Section 40-60-10, Code of Laws of South Carolina, 1976, relating to the composition of the South Carolina Real Estate Appraisers Board, so as to provide one member must be a certified residential appraiser; to amend Section 40-60-20, as amended, relating to definitions in the South Carolina real estate appraiser license and certification act, so as to delete and revise certain definitions; to amend Section 40 60 30, relating to activities requiring licensure as a real estate appraiser, so as to revise exceptions; to amend Section 40-60-34, as amended, relating to miscellaneous requirements for licenses, certifications, and permits issued by the South Carolina Real Estate Appraisers Board, so as to revise requirements concerning expired and revoked</p>	RE Appraiser	06/05/16

## Bills Reflecting Statutory Changes (by Act #)

Act #	References	Subject	Board/ Commission	Effective Date
		licenses, certifications, and permits; to amend Section 40-60-36, as amended, relating to appraiser education, so as to provide reprimands for violations may be public or private; to amend Section 40-60-50, relating to fees, so as to delete the requirement that certain fees be paid by certified funds; to amend Section 40-60-80, as amended, relating to investigations of complaints and violations, so as to delete the six month limit on stays and supersedeas of certain board orders pending appeal, and to provide parties aggrieved by final decisions of the board may appeal pursuant to the Administrative Procedures Act; and to amend Section 40-60-120, relating to the effective time of certain disciplinary orders of the board, so as to make a conforming change to reflect the availability of public and private reprimands, and to delete a provision stating petitions for review do not operate as supersedeas or stays.		
233	44-78-15, 44-78-20, 44-78-25, 44-78-30, 44-78-35, 44-78-40, 44-78-45, 44-78-60	<p>Summary: Margy's Law</p> <p>An act to amend the Code of Laws of South Carolina, 1976, so as to enact "Margy's Law"; to amend Section 44-78-15, relating to definitions in the emergency medical services do not resuscitate order act, so as to define the term "do not resuscitate bracelet"; to amend Section 44-78-20, relating to the availability of do not resuscitate orders for emergency services to the terminally ill, so as to provide for the availability of do not resuscitate bracelets in addition to written orders; to amend Section 44-78-25, relating to duties of emergency medical services personnel when presented do not resuscitate orders, so as to make a conforming change; to amend Section 44-78-30, relating to required forms for do not resuscitate orders, so as to provide requirements for the form of do not resuscitate bracelets, to provide patients must bear the costs of obtaining the bracelets, and to provide commercial vendors approved by the Department of Health and Environmental Control to develop and distribute the bracelets shall not fulfill requests for bracelets without receiving orders from health care providers; and to amend Sections 44-78-35, 44-78-40, 44-78-45, and 44-78-60, all relating to miscellaneous provisions in the act, so as to make conforming changes.</p>	Medical / Nursing	06/03/16
230		<p>Summary: Experimental Health Care Treatment Law</p> <p>An act to amend the Code of Laws of South Carolina, 1976, to enact the "The Right to Try Act" by adding Chapter 137 to Title 44 so as to give certain patients with a terminal illness the right to try an investigational drug, biological product, or device to treat the illness; to provide protection from liability for entities providing care for a patient using an investigational drug, biological product, or device and for manufacturers of these drugs, biologics, and devices; to protect certain health care providers and entities from professional discipline or other sanctions for recommending an investigational drug, biological product, or device; and for other purposes.</p>	Medically Related	06/03/16
229	6-1-970, 6-1-920	<p>Summary: Exemptions from Impact Fees</p> <p>An act to amend Section 6-1-970, Code of Laws of South Carolina, 1976, relating to the exemptions from impact fees, so as to add exemptions for certain schools and volunteer fire departments; and to amend Section 6-1-920, relating to the definition of "public facilities", so as to add certain public education facilities.</p>	Fire Marshal	06/03/16
228	63-7-40	<p>Summary: Posting Notice that a Location is a Safe Haven</p> <p>An act to amend Section 63-7-40, Code of Laws of South Carolina, 1976, relating to locations at which a person may leave an infant under certain circumstances without criminal penalty, so as to require safe havens to post a notice stating that the location is a safe haven, to require the department of social services to prepare the notice for use by safe havens, to allow the placement of an infant not more than sixty days old at a safe haven, and to change the definition of "infant".</p>	Fire Marshal	06/03/16
226	44-66-30	<p>Summary: Health Care Decisions</p> <p>An act to amend Section 44-66-30, Code of Laws of South Carolina, 1976, relating to persons who may make health care decisions for patients who are unable to provide consent, so as to make changes to the order of priority, to add classes of persons with the authority to make these health care decisions, and for other purposes.</p>	Medically Related	06/03/16

Bills Reflecting Statutory Changes (by Act #)				
Act #	References	Subject	Board/ Commission	Effective Date
225	44-17-410, 44-17-430, 44-17-440, 44-23-10	<p>Summary: Emergency Admission of Person</p> <p>An act to amend Section 44-23-10, as amended, Code of Laws of South Carolina, 1976, relating to definitions applicable to both mentally ill persons and persons with intellectual disability, so as to add a definition for “gravely disabled”; to amend Section 44-17-410, as amended, relating to the emergency admission of a person likely to cause serious harm to himself or others, so as to provide for a written affidavit stating a belief that the individual is a person with a mental illness and because of this condition there is the likelihood of serious harm; and to amend Section 44-17-440, relating to the custody and transport of a person requiring immediate care, so as to require a state or local law enforcement officer preferably with crisis intervention training to take into custody and transport the person to the hospital, and to provide for who shall transport the individual from one facility to another.</p>	Medically Related	06/03/16
218	23-9-195	<p>Summary: Fire Marshal (Community Fireworks Display)</p> <p>An act to amend the Code of Laws of South Carolina, 1976, by adding Section 23-9-195 so as to require the State Fire Marshal to issue a license for a community fireworks display if certain safety conditions and other requirements are met.</p>	Fire Marshal	06/03/16
215	40-3-20, 40-3-230, 40-3-240	<p>Summary: Architects</p> <p>An act to amend Section 40-3-20, Code of Laws of South Carolina, 1976, relating to definitions concerning the professional licensure of architects, and to amend Section 40-3-230, relating to training requirements for the professional licensure of architects, both so as to replace references to the “intern development program” with references to the “architectural experience program”; and to amend Section 40-3-240, relating to requirements for taking the architectural registration examination, so as to replace requirements concerning participation in the intern development program with requirements concerning participation in the architectural experience program or certain programs sanctioned by the national council on architectural registration boards.</p>	Architects	06/03/16
212	40-47-30	<p>Summary: Team Physicians</p> <p>An act to amend Section 40-47-30, Code of Laws of South Carolina, 1976, relating to the exemption of team physicians of athletic teams visiting the state for a specific sporting event from physician licensing requirements in this state, so as to expand the exemption to include team physicians of athletic teams visiting the state for a team training camp.</p>	Medical	06/03/16
211	40-15-176, 40-15-175	<p>Summary: State Board of Dentistry</p> <p>An act to amend the Code of Laws of South Carolina, 1976, by adding Section 40-15-176 so as to provide the state Board of Dentistry may issue restricted dental auxiliary instructors’ licenses to dentists who meet certain requirements, to provide licensed dental auxiliary instructors may practice dentistry in limited circumstances associated with certain accredited dental auxiliary programs of technical colleges, and to provide for the renewal and revocation of restricted dental auxiliary licenses; and to amend Section 40-15-175, relating to restricted instructors’ licenses issued by the board, so as to revise criteria for licensure and require renewal biennially instead of annually.</p>	Dentistry	06/03/16
210	40-47-37, 40-47-20, 40-47-113	<p>Summary: SC Telemedicine Act</p> <p>An act to amend the Code of Laws of South Carolina, 1976, to enact the “South Carolina Telemedicine Act” by adding Section 40-47-37 so as to authorize the practice of telemedicine and to establish requirements related to the practice of telemedicine; to amend Section 40-47-20, relating to definitions of terms used in Chapter 47, Title 40, so as to define “telemedicine”; to amend Section 40-47-113, relating to the requirement of a physician patient relationship before prescribing medication for a patient, so as to authorize the prescription of medication as part of the practice of telemedicine and to establish limitations.</p>	Medical	06/03/16
200	40-11-260, 40-11-360	<p>Summary: General &amp; Mechanical Contractors</p>	Contractors	06/03/16



Bills Reflecting Statutory Changes (by Act #)				
Act #	References	Subject	Board/ Commission	Effective Date
		An act to amend Section 40-11-260, Code of Laws of South Carolina, 1976, relating to financial statements and net worth requirements for general contractors and mechanical contractors, so as to revise the net worth requirements for licensure and license renewal, and to delete obsolete language; and to amend Section 40-11-360, relating to exemptions from contractor licensure requirements, so as to include contractor services concerning the installation, repair, and maintenance of billboard signs except to require licensed electrical contractors must perform final connections to branch circuit conductors.		
193	40-11-270	Summary: Mechanical contractor license  An act to amend Section 40-11-270, Code of Laws of South Carolina, 1976, relating to contractor's licenses and license classifications and sub classifications, so as to provide that each person holding a license in the mechanical contractor sub classification of air conditioning, heating, or packaged equipment shall display the mechanical contractor license in a conspicuous manner at his principal place of business, to provide that all commercial vehicles used by mechanical contractors licensed in the sub classification of air conditioning, heating, or packaged equipment exclusively in the daily operation of their business shall have prominently displayed on them the mechanical contractor license number, and to provide that each invoice and proposal form also shall contain the mechanical contractor license number.	Contractors	05/26/16
189	44-30-10, 44-30-90, 38-79-30	Summary: Immunity from Liability for Providing Free Health Care Services  An act to amend the Code of Laws of South Carolina, 1976, by adding Article 3 to Chapter 30, Title 44 so as to be entitled "immunity from liability for providing free health care services" and to provide immunity from liability for providing free health care services, with exceptions; to reentitle Chapter 30, Title 44 as "health care professionals"; to designate Sections 44-30-10 through 44-30-90 as Article 1, Chapter 30, Title 44, entitled "Health Care Professional Compliance Act"; to amend Section 38-79-30, relating to liability of health care providers when providing free medical care, so as to require a written agreement of provision of the voluntary, uncompensated care and to allow the written agreement to be an electronic record; and to enable health care providers to fulfill certain continuing education requirements by providing free health care services.	Medically Related	05/25/16
183		Summary: S.C. Pain-Capable Unborn Child Protection Act  An act to amend the Code of Laws of South Carolina, 1976, by adding Article 5 to Chapter 41, Title 44 so as to enact the "South Carolina pain capable unborn child protection act", to provide findings of the general assembly, to define necessary terms, to require a physician to calculate the probable post fertilization age of an unborn child before performing or inducing an abortion, to provide that an abortion may not be performed if the probable post fertilization age of the unborn child is twenty or more weeks, to provide for exceptions, to require certain reporting to the Department of Health and Environmental Control by facilities in which abortions are performed, to require the Department of Health and Environmental Control to prepare public reports that provide data on abortions performed in the state and to promulgate regulations, to create criminal penalties, and to provide the act does not implicitly or otherwise repeal another provision of law.	Medically Related	05/25/16
175	47-3-420	Summary: Euthanasia of Shelter Animals  An act to amend Section 47-3-420, as amended, Code of Laws of South Carolina, 1976, relating to methods of euthanasia that may be used to kill animals impounded or quarantined in animal shelters, so as to revise the allowable methods of euthanasia, to provide that the use of carbon monoxide gas and other delineated substances are not allowable methods of euthanasia, to provide that the use of sodium pentobarbital and other substances or procedures that are humane may be used to perform euthanasia, and to provide exceptions for a dangerous dog or cat.	Medically Related / Vet	05/23/16
173		Summary: Eye Care Consumer Protection Law  An act to amend the Code of Laws of South Carolina, 1976, to enact the "Eye Care Consumer Protection Law" by adding Chapter 24 to Title 40 so as to establish certain	Optometry / Medical	05/19/16

Bills Reflecting Statutory Changes (by Act #)				
Act #	References	Subject	Board/ Commission	Effective Date
		requirements to dispense spectacles or contact lenses.		
170	27-32-85	<p>Summary: Real Estate Brokers</p> <p>An act to amend Chapter 57, Title 40, Code of Laws of South Carolina, 1976, relating to real estate brokers, salesmen, and property managers, so as to retitle the chapter “real estate brokers, salespersons, and property managers”, and to revise the chapter in its entirety; to provide for the continuity of existing regulations promulgated under authorization of the chapter regardless of whether their respective authorizing provisions are predesignated.</p>	Real Estate	01/01/17
168	44-115-160	<p>Summary: Hope's Law</p> <p>An act to amend the Code of Laws of South Carolina, 1976, to enact “Hope’s Law” by adding Section 44-115-160 so as to require mammogram providers to provide a mammogram report to patients about breast density and to require these providers to include a conspicuous notice when a mammogram shows the presence of dense breast tissue.</p>	Medically Related / Medical / Nursing	05/12/16
163		<p>Summary: Generic Prescription Drugs</p> <p>An act to amend the Code of Laws of South Carolina, 1976, by adding Article 20 to Chapter 71, Title 38 so as to provide procedures governing the maximum allowable cost reimbursements for generic prescription drugs by pharmacy benefit managers, to provide necessary definitions, to exempt the South Carolina Department of Health and Human Services in the performance of its duties in administering Medicaid under Titles XIX and XXI of the Social Security Act, to provide requirements for placing drugs on maximum allowable cost lists by pharmacy benefit managers, and to provide various requirements of pharmacy benefit managers; to provide the article is applicable to contracts between pharmacies and pharmacy benefit managers that are entered into, renewed, or extended on or after the effective date of this act; and to make the provisions of this act effective January 1, 2016.</p>	Medically Related	01/01/16
156		<p>Summary: Emergency Anaphylaxis Treatment Act</p> <p>An act to amend Chapter 99, Title 44, Code of Laws of South Carolina, 1976, relating to emergency treatment for medical hazards caused by insect stings, so as to rename the chapter the “Emergency Anaphylaxis Treatment Act”; to define certain terms, including “authorized entity”, “epinephrine auto injector”, and “health care practitioner”; to allow the prescription of epinephrine auto injectors to authorized entities; to allow authorized entities to acquire and stock epinephrine auto injectors; to allow certain individuals to provide and administer epinephrine auto injectors and to establish training requirements; and to provide for immunity from liability for certain individuals and entities, with exceptions.</p>	Medically Related	04/21/16
154	16-11-110, 44-53-370, 44-53-375	<p>Summary: Arson</p> <p>An act to amend the “Omnibus Crime Reduction and Sentencing Reform Act of 2010”, Code of Laws of South Carolina, 1976, to amend Sections 44-53-370 and 44-53-375, both as amended, relating to controlled substance offenses, both so as to remove certain provisions pertaining to prior and subsequent controlled substance convictions; to amend Section 44-53-470, as amended, relating to when a controlled substance offense is considered a second or subsequent offense, so as to provide that a conviction for trafficking in controlled substances must be considered a prior offense for purposes of any controlled substance prosecution.</p>	Fire Marshal	04/21/16
152	59-32-30	<p>Summary: Comprehensive Health Education Programs (Ronald Rouse's Law)</p> <p>An act to amend the Code of Laws of South Carolina, 1976, so as to enact “Ronald Rouse’s Law”; to amend Section 59-32-30, as amended, relating to public school comprehensive health education programs, so as to provide that students must receive instruction in cardiopulmonary resuscitation and awareness of the use of automated external defibrillators at least once during the entire four years of grades nine through twelve, to specify skills this instruction must include, to provide for adaptation of the program for virtual schools, to provide for waivers in certain</p>	Medically Related	04/21/16

### Bills Reflecting Statutory Changes (by Act #)

Act #	References	Subject	Board/ Commission	Effective Date
		circumstances, to provide related requirements of local school districts and the State Department of Education; to provide students who have already completed the requisite health course are not required to take the course a second time; to provide the department may include language from any section of this act in the South Carolina health and safety education curriculum standards; and to provide school districts must begin complying with the provisions of this act no later than the 2017-2018 school year.		
151	44-29-185	<p>Summary: Cervical Cancer Prevention Act</p> <p>An act to amend the Code of Laws of South Carolina, 1976, by adding Section 44-29-185 so as to enact the "Cervical Cancer Prevention Act", to provide that beginning with the 2016-2017 school year, the Department of Health and Environmental Control may offer the cervical cancer vaccination series to adolescent students enrolling in the seventh grade of any public or private school or homeschooling program in this state, to provide that no student is required to have the vaccine before enrolling in or attending school, to provide that the department may develop an informational brochure related to offering this vaccination with specific content requirements, to require the department to disclose certain information about the vaccination series, to define "cervical cancer vaccination series", to provide that implementation of this act is contingent upon receipt of certain funds, and to prohibit the department from contracting with a health care provider to offer the vaccination series if the health care provider performs abortions.</p>	Medically Related / Medical / Nursing / Pharmacy	04/21/16
141	4-23-10, 4-23-15	<p>Summary: Murrells Inlet-Garden City Fire District</p> <p>An act to amend Section 4-23-10, Code of Laws of South Carolina, 1976, relating to the boundaries of the Murrell's Inlet Garden City Fire District, so as to revise the boundaries; and to repeal Section 4-23-15 relating to the boundaries of the same district.</p>	Fire Marshal	03/16/16
135	40-29-327	<p>Summary: Manufactured Housing Dealers</p> <p>An act to amend the Code of Laws of South Carolina, 1976, by adding Section 40-29-327 so as to provide each licensed manufactured housing retail dealer location must have one authorized official representing the dealership, to provide an authorized official who is not the dealer must hold a manufactured home retail salesperson or retail dealer license, and to provide the manufactured housing board must be notified in writing within twenty days if the authorized official changes.</p>	Man Hsg	02/16/16
133	15-3-700	<p>Summary: Civil Liability</p> <p>An act to amend the Code of Laws of South Carolina, 1976, by adding Section 15-3-700 so as to provide a person is immune from civil liability for property damage resulting from his forcible entry into a motor vehicle for the purpose of removing a minor or vulnerable adult from the vehicle if the person has a reasonable good faith belief that forcible entry into the vehicle is necessary because the minor or vulnerable adult is in imminent danger of suffering harm.</p>	Fire Marshal	02/16/16

<b>LLR Regulations</b> <a href="http://www.scstatehouse.gov/regnsrch.php">http://www.scstatehouse.gov/regnsrch.php</a>			
<b>Doc #</b>	<b>Subject</b>	<b>Board</b>	<b>Effective Date Published in State Register</b>
<b>4574</b> <b>Jt Res</b> <b><u>S.1129</u></b> <b><u>H.5146</u></b>	Art 1 & 2, Lower/Upper, remove 46 CFR 10.201–10.223 reference- apprentice citizenship & phys. req. in Reg 136-014(A) /Reg 136-714(A); & remove 46 CFR 10.709 reference-pilot registration in Reg 136-030(D)/ Reg 136-730(B). Amended partially adopt new 46 CFR 11.709 citation with exceptions. Remove 46 CFR 10.307 reference- apprentice trg curriculum in Reg 136-016(A)/ Reg 136-716(A) & Amend to cite 46 CFR 11.480 & additional training language.	Pilotage	05/27/16
<b>4588</b> <b>Jt Res</b> <b><u>S.1128</u></b> <b><u>H. 5148</u></b>	Safeguard patient files if licensee is incapacitated, disappears, or dies.	Med	05/27/16
<b>4573</b> <b>Jt Res</b> <b><u>H. 5145</u></b>	CE in sterilization and infection control to comport with federal standards	Dentistry	05/27/16
	Amend CE regs	Dietetics	05/27/16
<b>4601</b> <b>Jt Res</b> <b><u>S.1131</u></b>	Requirements for Crossover License	Barber	05/27/16
<b>4622</b> <b>Jt Res</b> <b><u>S.1320</u></b> <b><u>H.5365</u></b>	71-8304– LP Gas   For summary of changes, see Doc # 4618	Fire Marshal	06/24/16
<b>4627</b> <b>Jt. Res</b> <b><u>S.1180</u></b>	Fees	Forester	05/27/16
<b>4630</b> <b>Jt Res</b> <b><u>S.1324</u></b>	106-2 Require examination for the relicensure of plumbers, electricians and heating and air conditioning installers and repairers if: their license was issued prior to the examination requirement; they were grandfathered into compliance; and they allow their license to lapse or expire.	Res Bldrs	05/27/16
<b>4626</b>	Dental Sedation Act // Add fee for dental sedation permit-Dental Sedation Act,	Dentistry	05/27/16
<b>4602</b> <b>Jt Res</b> <b><u>S.1321</u></b>	Adopt with modifications, mandatory codes shown in 2015 Int'l Bldg Code; 2015 Int'l Res. Code; 2015 Int'l Fire Code; 2015 Int'l Fuel Gas Code; 2014 Nat'l Electric Code. Adopt w/ modifications 2015 Int'l Plumbing Code & 2015 Int'l Mech Code as published. Adopt permissive codes in 2015 Int'l Prop. Main. Code; 2015 Int'l Existing Bldg Code; 2015 Int'l Swimming Pool/ Spa Code; & 2015 Int'l Performance Code Bldgs & Fac. as published.	BCC	06/24/16
<b>4617</b> <b>Jt Res</b> <b><u>S.1132</u></b>	71-8302– Explosives   For summary of changes, see Doc # 4618	Fire Marshal	06/24/16
<b>4618</b> <b>Jt Res</b> <b><u>S.1133</u></b>	71-8300- Fire Prevention & Life Safety   Eliminate redundant &/or unnecessary provisions; update, correct, &/or amend existing regs; use standardized format & make current regs compatible with current federal and state statutes.	Fire Marshal	06/24/16
<b>4619</b> <b>Jt Res</b> <b><u>S.1246</u></b>	71-8301- Fire Prevention & Life Safety for Special Occupancies   For summary of changes, see Doc # 4618	Fire Marshal	06/24/16



## LLR Regulations

(<http://www.scstatehouse.gov/regnsrch.php>)

Doc #	Subject	Board	Effective Date Published in <i>State Register</i>
<b>4620</b>  Jt Res <u><b>S.1247</b></u>	71-8305– Pyro   For summary of changes, see Doc # 4618	Fire Marshal	06/24/16
<b>4621</b>  Jt Res <u><b>S.1245</b></u>	71-8306– Hydrogen Facilities   For summary of changes, see Doc # 4618	Fire Marshal	06/24/16
<b>4623</b>  Jt Res <u><b>S.1248</b></u>	71-8303– Portable Fire Extinguishers and Fixed Fire Extinguishing Systems   For summary of changes, see Doc # 4618	Fire Marshal	06/24/16
<b>4589</b>  Jt Res <u><b>S.1130</b></u> <u><b>H. 5152</b></u>	Continuing education and make editorial changes.	RE App	05/27/16

The above list of Acts and regulations is strictly for reference only. Neither the Department of Labor, Licensing and Regulation nor any of its employees make any warranty, express or implied, or assumes any legal liability or responsibility for the accuracy or completeness or usefulness of this information, or represents that its use would not infringe on privately owned rights.

## Department of Technology and Security

### Chief Information Officer:

**Matt Faile**

The Department of Technology and Security provides expertise in development, implementation, security, and maintenance of computer-based information systems and coordinates all information technology activities for the Agency. This Department also manages the Agency's E-commerce presence.

## Division of Administration

### Deputy Director:

**Farrar Stewart**

The Division is responsible for providing administrative support services for the Agency in accordance with state and Agency policies and procedures and governing federal, state, and local regulations. The Division consists of four offices: Budget, Finance, Human Resources, and Procurement.

### Assistant Deputy Director:

**Laura Pace**

- The Budget Office is responsible for coordinating the Agency's budget and federal grants.
- The Finance Office is responsible for directing fiscal functions of the Agency.

### Human Resources Director:

**Kathryn Britt**

- The Human Resources Office is responsible for providing services in the areas of consulting, policy development, employee relations, compensation, recruitment, employee training and development, and employee benefits.
- The Procurement Office is responsible for directing and providing expertise in Agency purchasing, property and vehicle management, employee driver training, and mailroom services.

## Office of General Counsel

### General Counsel:

**Melina Mann**

The General Counsel provides litigation and advice services to LLR programs and oversees the Agency's Office of Disciplinary Counsel and Office of Advice Counsel.

### Disciplinary Counsel:

**Pat Hanks**

The Office of Disciplinary Counsel handled the following cases during FY 2016:

Division of POL cases opened	1037
Division of POL cases closed	743
Division of OSHA cases opened	25
Division of OSHA cases closed	30
Division of Labor cases opened	0
Division of Labor cases closed	0

\*Includes cases carried forward from FY 2015.

### Chief Advice Counsel:

**Darra James Coleman**

The Office of Advice Counsel provides legal advice to all boards, commissions and panels, and administrative staff. The Office essentially serves as the "in-house law firm" for these entities. In addition to assisting them with conducting their meetings, Advice Counsel handles appeals on non-disciplinary issues, performs special research projects, offers training, and provides support to administrative staff with resolution of legal questions arising from the licensure process.

## Division of Labor

### Chief of Labor:

**Kristina Baker**

State and federal laws are the source of various rights employers and employees have in their employer/employee relationships. LLR's Division of Labor is one of several state and federal agencies that administers these laws. Programs included in this Division are Occupational Safety and Health, the Office of Elevators and Amusement Rides, Management Mediation, and the Office of Immigrant Worker Compliance.

### OFFICE OF OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA)

#### Administrator:

**Dottie Ison**

#### Compliance Manager:

**Anthony Wilks**

The purpose of the state Occupational Safety and Health Act is to ensure working people a safe and healthful working environment. South Carolina OSHA (SC OSHA) is committed to strong, fair, and effective enforcement of safety and health requirements in the workplace. South Carolina OSHA compliance officers are experienced, well-trained safety and health professionals who work to assure compliance with occupational safety and health requirements, and to help employers and workers reduce on-the-job hazards and prevent injuries, illnesses, and deaths in the workplace.

Inspections are initiated without advance notice and are based on the following priorities:

- Imminent Danger
- Fatalities or Catastrophes
- Worker Complaints and Referrals
- Follow-up Inspections
- Target Inspections – Particular Hazards, High Injury/Illness Rates

SC OSHA is required by law to issue a citation and proposed penalty within six months of a violation's occurrence. Citations describe the alleged violation, list any proposed penalties, and provide a deadline for correcting the alleged hazards. Violations are categorized as other-than-serious, serious, willful, repeat, and failure to abate. Penalties may range up to \$7,000 for each serious violation and up to \$70,000 for each willful or repeated violation. Penalties may be reduced based on an employer's good faith, inspection history, and business size.

When citations are issued, the employer has an opportunity to request an informal conference to discuss the citations, penalties, abatement dates, or any other information pertinent to the inspection. The Agency and the employer may work out a settlement agreement to resolve the matter and to eliminate the hazards. SC OSHA's primary goal is to get hazards corrected and maintain compliance rather than issuing citations or collecting penalties.

If a settlement cannot be reached, employers have 30 working days after receipt of citations and proposed penalties to formally contest the alleged violations and/or penalties by sending a written notice to the South Carolina Administrative Law Court. Alternatively, citations, penalties, and abatement dates not challenged by the employer or settled, become a final order of the Agency.

Statistical Information FY 2016		
OSHA Inspections:	Number	Percentage
Total	784	100%
Safety Inspections	697	88.9%
Health Inspections	87	11.1%
Inspections by Type		
Planned	539	68.8 %
Complaints	106	13.5 %
Accidents and Fatalities	46	5.9 %
Referrals	45	5.7 %
Follow-up	21	2.7 %
Programmed-Related	13	1.7 %
Unprogrammed-Related	14	1.8 %
Monitoring	0	0.0 %
Number of Violations:		
Total	991	100%
Serious	751	75.8%
Other-than-Serious	233	23.5%
Repeat	2	0.2%
Willful	5	0.5%
Inspections resulting in findings of in-compliance	362	46.2%

## Integrated Management Information System

### Coordinator:

**David Parker**

South Carolina, in accordance with federal standards and regulations, administers its own occupational safety and health program. The Program's objective is to help insure South Carolina workplaces are safe and healthful places for all workers. The Integrated Management Information Systems (IMIS) department provides statewide inspection data to Federal OSHA as required by law. IMIS also compiles and publishes safety data and statistics to state and local governments, which, in part, helps guide policy deliberation and decisions. It is the responsibility of the IMIS department to collect, analyze, and transmit accurate inspection data to federal OSHA on a daily basis. Internally, that same data is analyzed with an eye towards helping SC OSHA continuously improve both its safety inspection and consultation programs.

- For the past seven years, South Carolina has utilized an in-house data collection and information management system. The SC OSHA Redesign and Enhancement (SCORE) Information System, running on the OSHA Express™ software platform, was built and implemented in 2009. In addition to a "real time" data analysis capability, the system provides significant cost avoidance through the reduction of paper files. In fiscal year 2016, SCORE obviated the need to maintain paper inspection reports for 784 inspections and 902 consultation visits. SCORE not only provides an efficient means of data entry and secure storage, it also allows SC OSHA to retrieve and analyze that data instantaneously.
- During this past year, Federal OSHA continued to implement its new OIS or OSHA Information System. On July 17, 2015, SC OSHA was the first state with its own in-house information system to successfully implement the OSHA Express to OIS system interface. This interface allows SC OSHA to continue using its OSHA Express System to provide required data to the new Federal system similar to how data was supplied using the outgoing Integrated Management Information System (IMIS).

## Technical Support and Standards Office

### Coordinator:

**Gwendolyn Thomas**

The purpose of SC OSHA's Technical Support Office is to develop, manage, and implement Federal OSHA's five-year Strategic Plan, generate quarterly and annual reports, and assist the SC OSHA Administrator with LLR's Strategic Plan. The Technical Support Office also reviews all Federal OSHA documents and recommends to the SC OSHA Administrator actions such as the adoption of new standards promulgated by Federal OSHA, amendments to existing standards, review of Federal OSHA Compliance Directives for state implementation, and coordinates all public hearings for the adoption of standards and regulations.

This area also evaluates the validity of temporary and permanent variances. An employer may apply for a variance from a standard based on the following reasons:

- the employer's practices do not follow the letter of the standard but do afford employees protection equal or superior to that specified by the standard;
- unavailability of personnel, materials or equipment; or
- construction is needed that cannot be completed by the effective date of the standard.

The Technical Support Office evaluates situations to insure alternative protections are being afforded to employees, and submits recommendations regarding the variance application to the SC OSHA Administrator.

The SC OSHA Standards Area assists many employers, employees and compliance personnel who desire to eliminate safety and health workplace hazards. Electrical hazards, machine guarding problems, bloodborne pathogens, injury and illness recordkeeping, and matters regarding fall protection are examples of conditions for which information and assistance is frequently requested.

#### **Technical Support and Standards Offices performed the following activities during the FY 2016:**

SC OSHA promulgated revisions to seven existing SC OSHA Standards and Regulations and one new subpart, which contained 13 standards. The following standards and regulations were adopted during two public standard adoption hearings on July 22, 2015 and February 2, 2016:

- Electric Power Generation, Transmission, and Distribution, Appendices A-3 and A-5 (§1910.269)
- Electrical Scope (§1910.331)
- Safety Training and Education (§1926.21)
- Electric Power Transmission and Distribution (§1926.950)
- Electric Power Transmission and Distribution Enclosed Spaces (§1926.953)
- Working on or near exposed energized parts (§1926.960)
- Definitions for Electric Power Transmission and Distribution (§1926.968)
- Confined Spaces in Construction (§§ 1926.1200-1213)

Inquiries Answered by the Standards Office by Type	
Standards Information	686
Technical Information/ Advice	188
Standards Interpretation	102
General Information	210
Referrals	372
<b>Total</b>	<b>1558</b>

## **Office of Occupational Safety and Health Statistics (OSH)**

### **BUREAU OF LABOR STATISTICS**

#### **Coordinator:**

**Felecia G. Busby**

The OSH Statistics Section, in cooperation with the [U.S. Department of Labor, Bureau of Labor Statistics](#), conducts the annual Bureau of Labor Statistics (BLS) Survey of Occupational Injuries and Illnesses and the [Census of Fatal Occupational Injuries \(CFOI\) Program](#). The survey measures non-fatal injuries and illnesses only and excludes the self-employed, farms with fewer than 11 employees, private households, and Federal government agencies. The CFOI program compiles detailed information on all work-related fatal injuries in South Carolina.

A relatively small percentage of the total private sector employers and local government agencies are selected to report on the annual BLS survey. Data collected in the survey is based on uniform record-keeping requirements, which are mandatory under provisions of both the 1970 Occupational Safety and Health Act and corresponding state laws.

The data compiled in the Survey of Occupational Injuries and Illnesses and the CFOI Program are used to provide a management tool for safety engineers and persons interested in measurements of work injuries and illnesses. They use the data to develop strategies aimed at reducing fatal and non-fatal injuries and illnesses on the job.



<b>*2014 Occupational Injuries and Illnesses Statistics</b>	
Number of employees in SC private sector workforce	1,556,577
Number of employees in SC public sector workforce	306,097
Number of businesses sampled – private and public	3,110
Number of reported private sector injuries/illnesses	34,500
Injury and Illness rate per 100 employees – private sector	2.8
Number of reported public sector injuries/illnesses	11,000
Injury and Illness rate per 100 employees – public sector	4.4
<b>*2014 CFOI Statistics</b>	
Number of fatal occupational injuries	64
- Private sector	59
- Public sector	5

\*Data represents the most current year available from the BLS.

## Office of OSHA Voluntary Programs (OVP)

### Manager:

**Harvey Jessup**

The Office of OSHA Voluntary Programs (OVP) provides safety and health courtesy inspections, technical assistance, and safety and health training to aid the business community in voluntary compliance with all areas of the Occupational Safety and Health Act. In addition, this area also provides recognition and outreach programs such as the Palmetto Star, SHARP, Alliances and Partnerships. These services are free to both public and private sector employers. Safety and health consultations are confidential. Training resource materials, brochures, booklets, audio-visual programs, seminars, lectures and extended courses have been developed to assist employers in providing employees a safe and healthful work environment.

The Voluntary Protection Program (VPP), or Palmetto Star Program, and the Safety and Health Achievement Recognition Program (SHARP) recognize manufacturing facilities with exemplary safety and health records and reduced injury and illness rates.

### CONSULTATION SERVICES

#### Manager

**Harvey Jessup**

The goal of this program is to make worksites safer. Free consultations by safety and health professionals with expertise in safety and health workplace issues are provided to businesses and public sector employers. Consultants help employers identify and correct specific hazards, provide guidance in establishing or improving an effective safety and health program, and offer training and education for employers, supervisors, and employees. The primary target of the program is smaller businesses in higher hazard industries or with especially hazardous operations. Consultations are independent of SC OSHA's enforcement activity, and records are kept confidential and separate from OSHA's enforcement program. The only obligation of the businesses using these services is to correct, in a timely manner, any job safety and health hazards found during the consultation.

<b>Consultation Activity for FY 2016</b>	
Number of Consultation requests	902
Number of Employees helped	19,055
Number of Workplaces visited	902
Number of Workplaces achieving compliance	902
Number of Workplaces referred to compliance	0

<b>Amount saved in OSHA fines by businesses achieving compliance</b>							
<b>FY09</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>	<b>FY13</b>	<b>FY14</b>	<b>FY 15</b>	<b>FY 16</b>
2.5M	2.1M	1.4M	1.5M	1.5M	1.6M	1.8 M	1.7M

## EDUCATION AND TRAINING

**Manager:**

**Harvey Jessup**

**Coordinator:**

**Van Henson**

Training classes are provided for employees and employers covering key safety issues facing workplaces today, such as SC OSHA's Rights and Responsibilities, Lockout/Tagout, and violence in the workplace. This service within OSHA Voluntary Programs provides a variety of training programs and presentations designed to reduce or eliminate safety and health hazards in the workplace. Upon request, training is available to employers and employees in the public and private sector and may take place on-site (requiring participation of 12 or more employees) or as a result of participating in one of the regional training programs coordinated by the training staff. In FY 2016, more than 350 training programs were delivered to employees throughout the state, resulting in more than 8,900 employees trained on various SC OSHA regulations and other safety and health issues.

Education and Training Provided for FY 2016	
Number of training programs:	352
Number of contact hours:	11325
Number of trainees:	8932

General industry, health, and construction areas are covered in the training curriculum. Examples of training programs offered include, but are not limited to:

- OSHA Inspection Process
- Bloodborne Pathogens
- Lockout/Tagout (LOTO)
- Trenching/Excavation
- Hazard Communication
- SC SMART- Safety Management & Accident Reduction Training
- Fall Protection (Construction)
- Personal Protective Equipment
- Violence in the Workplace
- Scaffolding (Construction)
- Permit Required Confined Spaces
- Industrial Trucks (Forklifts)
- OSHA Recordkeeping
- Electrical Safety

## RECOGNITION AND OUTREACH

**Manager:**

**Harvey Jessup**

**Coordinator:**

**Sharon Dumit**

This area is responsible for the recognition programs Palmetto Star (VPP) and the Safety and Health Achievement Recognition Program (SHARP). It is also responsible for alliances and partnerships with South Carolina businesses and associations.

### Palmetto Star

The Palmetto Star Program recognizes qualified employers who exceed the requirements of the Occupational Safety and Health Act of 1970 in providing their workers a safe and healthy worksite. Any employer in North American Industry Classification System (NAICS) Codes 31-33 may apply.

Palmetto Star sites are not expected to be perfect. However, they are expected to effectively protect their workers from workplace hazards through safety and health systems. A Palmetto Star site is one that has proven it is able to function independently of OSHA and is self-sufficient in its ability to control hazards at the worksite.

To qualify, an applicant must demonstrate management's commitment to safety, assess hazards that may be present within the workplace, maintain a system for hazard correction and control, provide employees safety and health training, and assure employee participation in safety and health programs. Finally, the company must have a total injury/illness incident rate and a total lost workday incident rate that is 50 percent or below the state average for the applicant's industry for each of the last three years.

Palmetto Star Program	
Number of active approved Palmetto Star sites	39
Number of initial evaluations conducted	1
Number of initial approvals for FY16	1
Number of three-year re-evaluations conducted	12

Approved Palmetto Star Sites by Year								
FY08	FY09	FY10	FY011	FY12	FY13	FY14	FY15	FY16
58	45	44	44	41	40	40	41	39

Palmetto Star Site	Location	Approval Date
Milliken and Company Gilliland Plant	Laurens, SC	05/31/94
Milliken and Company Dewey Plant	Inman, SC	07/29/94
BAE Systems	Aiken, SC	09/30/94
Milliken and Company Cushman Plant	Williamston, SC	05/31/95
Milliken and Company Judson Plant	Greenville, SC	07/31/95
Milliken and Company Gerrish Plant	Pendleton, SC	11/30/95
SAGE Gayley Plant	Marietta, SC	08/30/96
Georgia Pacific Prosperity Plant	Prosperity, SC	09/10/96
Milliken and Company Gillespie Plant	Union, SC	12/05/96
Milliken and Company Cedar Hill Plant	Jonesville, SC	02/10/97
SAGE Abbeville Plant	Abbeville, SC	06/12/97
Milliken and Company Cypress Plant	Blacksburg, SC	07/07/97
SAGE Sharon Plant	Abbeville, SC	02/26/98
Milliken and Company Johnston Plant	Johnston, SC	04/10/98
Milliken and Company McCormick Plant	McCormick, SC	04/30/98
Honeywell	Greer, SC	07/15/98
Milliken and Company Pendleton Plant	Pendleton, SC	09/30/98
Milliken and Company Magnolia Plant	Blacksburg, SC	03/10/99
International Paper Log/Fiber	Georgetown, SC	03/12/99
Milliken and Company Packaging Plant	White Stone, SC	02/23/00
Milliken and Company Roger Milliken Research and Customer Center	Spartanburg, SC	05/31/00
Ascend, Inc.	Greenwood, SC	07/31/00
GE Medical Systems	Florence, SC	10/22/01
Milliken and Company Enterprise Plant	Marietta, SC	11/15/01
Bridgestone/Firestone	Graniteville, SC	01/08/02
Milliken and Company Sycamore Transportation/Distribution Center	Clinton, SC	01/08/02
International Paper	Prosperity, SC	12/29/03
Milliken and Company Hillcrest Plant	Simpsonville, SC	05/08/04
International Paper	Silverstreet, SC	08/27/04
Progress Energy Sumter Construction Center	Sumter, SC	05/26/05
Georgia-Pacific Sawmill	Prosperity, SC	10/24/05
Performanace Pipe	Startex, SC	05/07/15
Anmed	Anderson, SC	12/19/05
SAGE Cotton Blossom Plant	Spartanburg, SC	08/14/06
Osmose, Inc.	Rock Hill, SC	10/11/06
GE Aviation	Greenville, SC	06/25/09
Nucor Building Systems	Swansea, SC	11/16/09
CompX	Mauldin, SC	08/10/10
Nucor Steel Berkeley	Huger, SC	04/25/11
Robert Bosch, Anderson Plant	Anderson, SC	04/23/15

## Safety and Health Achievement Recognition Program (SHARP)

SHARP is designed to provide incentives and support to employers that implement and continuously improve their safety and health management systems at their worksites. The standards required to get into the SHARP are less stringent than that of the Palmetto Star program. It is a good alternative for a smaller company that may not have the resources to become a Star site or use it as a stepping-stone to becoming a Star site. Acceptance into SHARP by SC OSHA is an achievement of status that makes companies stand out among their peers as a model for worksite safety and health. SHARP participants are exempted from SC OSHA programmed inspections.

### Requirements for participation in the SHARP program are:

- Receive a full-service safety and health consultation visit and a comprehensive review of safety and health management systems. In addition, all hazards found by the consultant(s) must be corrected.
- Receive a score of at least two on all 50 basic attributes of the Form 33. Additionally, all “stretch items” of the Form 33 must be scored. “Stretch items” are those safety and health attributes above the basic attributes of a foundational safety and health management system, such as employee participation in hazard prevention and control activities within the worksite.
- Agree to notify the Office of OSHA Voluntary Programs and request a subsequent on-site consultation visit when changes in working conditions or work processes occur that may introduce new hazards into the workplace.
- Have a total injury/illness incident rate and a total lost workday incident rate that is below the state average for the applicant's industry for the previous year.
- Submit a request for SHARP participation.

### Office of OSHA Voluntary Programs: SHARP Sites

SHARP Site	Location	Approval Date
Cintas Corporation	Greenville, SC	06/10/14
Cintas Document Management	Roebuck, SC	07/02/14
Ply Gem Siding Group	Gaffney, SC	08/23/08
ECMD	Summerville, SC	11/16/09
Cherokee County Cogeneration	Gaffney, SC	12/10/09
URS Professional Solutions	Fort Mill, SC	01/19/10
URS Professional Solutions	Aiken, SC	06/12/13
Sonoco Recycling	Spartanburg, SC	03/05/15
CDC Berkeley	Berkeley, SC	08/09/12
Monsanto	Hartsville, SC	10/31/12
<b>Shealy Electrical Wholesalers</b>	<b>West Columbia, SC</b>	<b>12/18/15</b>

**New site(s) approved in FY 2016**

## Alliances and Partnerships

The Alliance Program works with groups committed to safety and health, including businesses, trade, or professional organizations, unions and educational institutions. The purpose is to leverage resources and expertise, to develop compliance assistance tools and resources, and to share information with employers and employees to help prevent injuries, illnesses and fatalities in the workplace.

There are many benefits to participating in an Alliance. The agreements, which are signed for two years, help organizations to:

- Build trusting, cooperative relationships with OSHA.
- Network with others committed to workplace safety and health.
- Leverage resources to maximize worker safety and health protection.
- Gain recognition as proactive leaders in safety and health.

Organizations may be cooperating with OSHA for the first time, or they may be continuing existing relationships with the Agency established through other cooperative programs.

### Office of OSHA Voluntary Programs: Current Alliances

Currently, the Office of OSHA Voluntary Programs is working on an Alliance Agreement with the South Carolina Hospital Association for the last Quarter of 2016.



## Office of OSHA Voluntary Programs: Current Partnerships

The Office of OSHA Voluntary Programs worked on a Partnership Agreement with Holder Construction Group, and its subcontractors working on the Clemson Douthit Hills Project Site located in Clemson. The Partnership Agreement was signed in November 2015.

OSHA Voluntary Programs is also working on a Partnership Agreement with Metcon Inc., and its subcontractors working on the Horry County School Project in Socastee. This Partnership Agreement is expected to be signed in July 2016.

## Office of OSHA Voluntary Programs: Current Youth Safety Outreach Program

To promote a culture of safety and health in the youth of South Carolina, the Office of OSHA Voluntary Programs visited five elementary, middle, and high schools for Career Day. SC OSHA's youth outreach objective is to provide South Carolina high school students with basic safety orientation. This training will help students working at manufacturing facilities and in vocational education pathways, and provide general safety knowledge that will benefit students as well as potential employers. With safety awareness training, students can enter the workforce with safety knowledge that will empower students to assist employers in building a safety culture that will lower the injury and illness rates and in turn, lower worker compensation rates and increase productivity. In addition, this will also assist the schools fulfilling the South Carolina Department of Education requirement for SC OSHA Awareness Training, OSHA 10 and OSHA 30 training requirements as stated in the Career and Technology Education Manufacturing Course Standards for Introduction to Manufacturing, Welding, Mechatronics, Machine Technology, and Electronics.

An Advisory Committee was formed with 11 Voluntary Protection Program (VPP) sites from the Upstate and Low Country in May 2016. A curriculum for General Awareness Training was created for the Youth Safety Awareness Outreach Program. The first official class participation at the Golden Strip Career Center, by VPP sites and Outreach Consultant, was on May 19, 2016. A train the trainer plan using VPP site representatives to assist OSHA Outreach is scheduled to be in place by July 13, 2016 for a meeting at Golden Strip Career Center located in Mauldin.

## OFFICE OF ELEVATORS AND AMUSEMENT RIDES

### Administrator:

**Duane Scott**

Created in 1986, the Office administers the South Carolina Elevator Code and the South Carolina Amusement Ride Safety Code. To ensure compliance with both codes, licensed inspectors conducted inspections of new and existing elevator facilities, amusement rides, and bungee jumps in FY2015-2016.

Elevator and amusement ride inspections are outsourced to certified special inspectors licensed by LLR. LLR employs a team of auditors who travel the state to randomly review the work done by the special inspectors.

### Elevator Safety Inspections

Per Chapter 16 of Title 41 of the South Carolina Code of Laws, 1976 (as amended), the Office of Elevators and Amusement Rides administers regulations governing construction, alteration, and installation of new elevators, escalators, dumbwaiters, handicapped lifts, and moving walks. It also administers safety standards for existing facilities. All safety standards are national consensus standards in accordance with the American National Standards Institute. The office, and the private inspectors it licenses, inspects elevator facilities and issues operating certificates.

Since registration of elevators and related equipment formally began in July 1986, a total of 13115 elevators and related equipment have been registered. The highest numbers of registered facilities are in Richland, Charleston, Greenville, and Horry counties.

Fees for the inspections performed by the Office of Elevators and Amusement Rides are based on the contract price for new elevators under construction or the number of floors served by existing elevators.

### FY 2016 Statistical Information

- Total number of elevators registered in the state: 13115
- Total number of elevators inspected: 10473

### Amusement Ride Safety Inspections

Per Chapter 18 of Title 41 of the South Carolina Code of Laws 1976 (as amended), the Office of Elevators and Amusement Rides administers regulations to guard against injuries in the assembly, disassembly, and use of amusement devices at carnivals, fairs and amusement parks. The office, and any special inspectors it licenses, inspects amusement devices and issues operating permits. Inspection fees are based on the type of device being inspected and are set by regulation.

### FY 2016 Statistical Information

- Total number of amusement rides inspected: 604
- Total number of amusement rides permitted: 501

## Bungee Jumping Inspections

The office began regulating the practice of bungee jumping in July 1994. In FY 2015 - 2016, there were no bungee jump inspections.

## MANAGEMENT MEDIATION

Per South Carolina Code of Laws, 1976 (as amended) Section 41-17-10, the LLR Director is responsible for assisting in the settlement of management and labor disputes (except railroads and express companies doing business by rail). The Office of Labor-Management Mediation monitors industrial disputes, strikes, lockouts, picketing and its causes, and offers assistance to the parties involved through conflict resolution techniques. When requested by the parties, the office offers Dispute and Grievance Mediation as a third party neutral to assist in resolving any outstanding grievances in their working relationship or negotiating their collective bargaining agreement. In general, the Office of Labor Management Mediation attempts to resolve misunderstandings and differences between organized labor and management prior to a work stoppage resulting in a more productive work environment and less disruption in commerce. In this regard, the office provides the following:

- Dispute Mediation: When the parties are negotiating a new collective bargaining agreement or renewing an existing agreement, the office offers mediation if they are unable to reach an agreement prior to a work stoppage, or other economic action.
- Grievance Mediation: When the parties have a collective bargaining agreement in place and a dispute arises that the parties are unable to settle, the office offers to mediate the grievance prior to Arbitration or the final step of the grievance procedure. This service allows the parties to reach an agreement with input from both sides rather than having an Arbitrator render a decision. This may result in a settlement that is less expensive and contentious.
- During negotiations, the office monitors the process by keeping in touch with the parties to assess the progress and offer suggestions.
- The office promotes the development of sound and stable labor management relationships by meeting with the parties prior to the beginning of negotiations to offer services, gather essential information and assess the situation.
- The office prevents or minimizes work stoppages by assisting management and labor in resolving their disputes amicably between themselves or through Mediation efforts.

This office also administers the South Carolina Right-to-Work Law (as amended) Section 41-7-10, which provides that the rights of employees shall not be denied or abridged based upon their affiliation or non-affiliation with a labor union. This primarily affects employees in the bargaining unit of an employer who has a collective bargaining agreement with a labor organization. In this role, the Mediator will receive the complaint and conduct an investigation. This is usually performed by conducting separate conferences with the complainant and the defendant to gather and assess the facts. The office will then consult with the Legal Department if necessary and make a recommendation for settlement or dismissal based on the facts and applicable law.

## OFFICE OF IMMIGRANT WORKER COMPLIANCE

**Director:**

**Jim Knight**

### South Carolina Illegal Immigration Reform Act

Following a U.S Supreme Court decision in May 2011 (Whiting v. US Chamber of Commerce) that brought into question the constitutionality of the 2008 South Carolina immigration law, the LLR suspended enforcement of the Illegal Aliens and Private Employers Act effective May 31, 2011.

In June 2011, the state legislature amended the 2008 law in conformance with the U.S. Supreme Court decision.

Effective January 1, 2012, every private employer of one or more workers must verify new employees through the U.S. Department of Homeland Security's E-Verify work authorization program within three business days of hiring. A private employer may not knowingly or intentionally employ an unauthorized alien. Failure of an employer to comply with the law results in either probation for the employer, suspension of the employer's business licenses, or revocation of the employer's business licenses.

For a first occurrence by a private employer, prior to July 1, 2012, of failure to verify a new hire through the E-Verify federal work authorization program, the penalty was waived where the employer swears or affirms in writing to the South Carolina Department of Labor, Licensing and Regulation that the employer has complied with the provisions of the federal law covering employment of unauthorized aliens (8 U.S.C. Section 1324a) from January 1, 2012 until notification by the Department of LLR of a violation, and upon compliance with the state law on verification of new hires within three business days.

For a first occurrence by a private employer, after July 1, 2012, of failure to verify a new hire through E-Verify, the Department of LLR must place the employer on probation for a period of one year, during which time the private employer must submit quarterly reports to the Agency demonstrating compliance with the law. A subsequent violation within three years of the law's verification requirements must result in the suspension of the private employer's license(s) for at least 10 days, but not more than 30 days.

FY2016 Statistical Information	
Audits conducted	2864
Employers with no new hires since 7/1/12	1393
Employers who E-Verified new hires	1084
Employers who did not E-Verify new hires	387
Percentage of employers in compliance	86%

## Office of Investigations and Enforcement (OIE)

**Deputy Director:**

**Dean Grigg**

**Assistant Deputy Director:**

**Christa Bell**

The Office of Investigations and Enforcement (OIE) has the responsibility to investigate all complaints received within the Division of Professional and Occupational Licensing Boards (POL), to include the Office of Wages and Child Labor, and to enforce Board orders. OIE was created to allow for better utilization, training, and efficiency of the investigative staff.

OIE FY2016 Activity	
<b>Complaints Received</b>	<b>4568</b>
<b>Investigations</b>	<b>6041</b>
<b>Inspections</b>	<b>9598</b>
<b>Barber</b>	1320
<b>Cemetery</b>	122
<b>Cosmetology</b>	5736
<b>Funeral</b>	633
<b>Pharmacy</b>	1431
<b>Veterinary</b>	76
<b>Real Estate</b>	102
<b>Manufactured Housing</b>	178

## OFFICE OF WAGES AND CHILD LABOR

**Administrator**

**David Love**

The Office of Wages and Child Labor enforces the South Carolina Labor Laws regarding Payment of Wages and Child Labor. In 1986, the Office was given new responsibilities and authority by passage of Act 380, a complete revision of the Payment of Wages Law. This Act requires employers to give written notice to employees of certain key terms and conditions of its wages, to pay according to this notice, and to keep records of the payments. LLR is authorized to make inspections, issue warnings and citations, and assess civil penalties for violations of the Act.

In 1989, the Office was given new responsibilities by passage of Act 135, which is an amendment to state child labor laws. The amendment allows the Agency to make findings concerning employers who engage in any oppressive child labor actions, to issue warnings and citations and to assess civil penalties for violations of the Act.

This Office was reorganized and placed under LLR's Office of Investigations and Enforcement, effective Sept. 19, 2005.

Statistical Information FY2016	
<b>Wages</b>	
<b>Complaints Investigated</b>	1797
<b>Violations Cited</b>	1328
<b>Number of Warnings Issued</b>	723
<b>Number of Citations Issued</b>	706
<b>Wages Paid in Violations to Employees</b>	\$766,070
<b>Child Labor</b>	
<b>Child Labor Complaints Investigated</b>	12
<b>Child Labor Violations Cited</b>	9
<b>Number of Warnings Issued</b>	2
<b>Number of Citations Issued</b>	6

## Division of Professional and Occupational Licensing (POL)

**Deputy Director:**

**Dean Grigg**

**Assistant Deputy Director, Building & Business Services:**

**Andrew Rogers**

**Assistant Deputy Director, Health & Medical Boards:**

**H. Rion Alvey**

As an administrative unit within the Department of Labor, Licensing and Regulation, the Division of Professional and Occupational Licensing provides services to 40 professional and occupational regulatory boards that are responsible for establishing minimum standards of competence and conduct for more than 400,000 licensees in South Carolina.

The 40 licensing boards protect the health, safety, and well-being of the citizens of South Carolina by issuing licenses to qualified individuals and businesses that provide services to consumers. The boards are composed of volunteer members, some of whom are appointed by the Governor, some appointed with advice and consent of the Senate, and some of whom are elected. Board members include licensed practitioners and members of the public. They serve as a direct link between the professionals they license and consumers. Most boards meet on a quarterly basis, and the meetings are open to the public.

Each board evaluates the qualifications of license applicants, grants licenses to those who qualify, and establishes regulations that set ethical and technical competence standards for the professionals it licenses. The boards also take disciplinary action against licensees whose conduct fails to meet the accepted standards of the profession.

The Division also serves as an educational resource to schools and colleges and provides staff to serve as speakers and presenters for professional associations and other meetings.



## Board of Accountancy

The Board examines applicants and issues certificates and licenses to certified public accountants, public accountants, and accounting practitioners. The Board may discipline certificate and license holders, prescribe rules and regulations, investigate complaints, and, in general, regulate the practice of accounting in South Carolina.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg, Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4770
<b>Fax:</b>	(803) 896-4554
<b>Website:</b>	<a href="http://llronline.com/POL/Accountancy">http://llronline.com/POL/Accountancy</a>
<b>Administrator:</b>	Doris E. Cubitt, CPA <a href="mailto:doris.cubitt@llr.sc.gov">doris.cubitt@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Board Established:</b>	1915
<b>S.C. Code of Laws:</b>	40-2-5, et seq.
<b>Regulation:</b>	1-01, et seq.
<b>Board Member Slots:</b>	11
<b>How appointed:</b>	By the Governor, recommendation profession association
<b>Board Meetings:</b>	6 annually
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 5 jurisdictions
<b>Licensing Period</b>	Annually, Expires January 31 <sup>st</sup>
<b>Endorsement Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +0.6% <b>4 year growth:</b> +2.5%
<b>Total:</b>	7408 (FY15: 7362, FY14: 7246, FY13: 7226)
<b>Certified Public Accountants:</b>	5774
<b>Public Accountants:</b>	7
<b>Accounting Practitioners:</b>	81
<b>Accounting Firms In-State Registration:</b>	1,203
<b>Accounting Firms Out-of-State Registration:</b>	343
<b>Complaints Received:</b>	63
<b>Investigations:</b>	97
<b>Dispositions:</b>	48
<b>Cease and Desist:</b>	4
<b>Civil Penalty and Probation:</b>	2
<b>Dismissed:</b>	29 (Licensed: 20, Unlicensed: 9)
<b>Letter of Caution:</b>	7
<b>Public Reprimand:</b>	1
<b>Revocation:</b>	1
<b>Consent Agreement/Public;</b>	4

## Board of Architectural Examiners

The Board's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating architects to ensure competent practitioners in the profession. The Board establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4408
<b>Fax:</b>	(803) 896-4427
<b>Website:</b>	<a href="http://llronline.com/POL/Architects/">http://llronline.com/POL/Architects/</a>
<b>Administrator</b>	Lenora Addison-Miles <a href="mailto:lenora.miles@llr.sc.gov">lenora.miles@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Board Established:</b>	1917
<b>S.C. Code of Laws:</b>	40-3-5, et. seq.
<b>Regulation:</b>	11-1, et. seq.
<b>Board Member Slots:</b>	6
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly
<b>Number of states and territories that license same profession:</b>	50 states, 4 territories
<b>Licensing Period</b>	
<b>Individual</b>	Biennially, Expires June 30 <sup>th</sup> (odd years)
<b>Firm</b>	Biennially, Expires August 31 <sup>st</sup> (odd years)
<b>Endorsement/Reciprocity Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +1.0% <b>4 year growth:</b> +4.5%
<b>Total:</b>	5422    (FY15: 5367, FY14: 5132, FY13: 5189)
<b>Architect:</b>	3993
<b>Business Corporation Firm:</b>	152
<b>Firm:</b>	1166
<b>Partnership Firm:</b>	12
<b>Professional Association Firm:</b>	78
<b>Sole Proprietor Firm:</b>	21
<b>Complaints Received:</b>	21
<b>Investigations:</b>	20
<b>Dispositions:</b>	7
<b>Cease and Desist:</b>	2
<b>Civil Penalty:</b>	1
<b>Consent Agreement:</b>	1 (Public)
<b>Dismissed:</b>	1 (Unlicensed)
<b>Letter of Caution:</b>	1
<b>Public Reprimand:</b>	1

## Athletic Commission

The Commission directs, manages and controls professional boxing, wrestling, sparring events, exhibitions and performances occurring in South Carolina. The Commission stresses protection of the participants of permitted events. The Commission inspects events and applies disciplinary actions whenever necessary in accordance with state and federal laws.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4571
<b>Fax:</b>	(803) 896-4427
<b>Website:</b>	<a href="http://llronline.com/POL/Athletic">http://llronline.com/POL/Athletic</a>
<b>Administrator:</b>	Natalye Jackson <a href="mailto:natalye.jackson@llr.sc.gov">natalye.jackson@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Commission Established:</b>	1984
<b>S.C. Code of Laws:</b>	40-81-10, et. seq.
<b>Regulation:</b>	20-1.1, et. seq.
<b>Commission Member Slots:</b>	8
<b>How appointed:</b>	By the Governor
<b>Commission Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	42 states, 0 jurisdictions
<b>Licensing Period:</b>	Annually, Expires December 31 <sup>st</sup>
<b>Endorsement/Reciprocity Accepted:</b>	No
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +5.0% <b>4 year growth:</b> +3.4%
<b>Total:</b>	1047 (FY15: 997, FY14: 1066, FY13: 1013)
<b>Amateur Mixed Martial Arts:</b>	163
<b>Announcer:</b>	16
<b>Judge:</b>	14
<b>Manager:</b>	2
<b>Match Maker:</b>	5
<b>Off The Street Boxer:</b>	19
<b>Professional Boxer:</b>	33
<b>Professional Mixed Martial Arts:</b>	49
<b>Promoter:</b>	25
<b>Promoter's Representative:</b>	2
<b>Referee:</b>	17
<b>Second:</b>	257
<b>Trainer:</b>	49
<b>Wrestler:</b>	381
<b>Wrestling Announcer:</b>	9
<b>Wrestling Referee:</b>	6
<b>Complaints Received:</b>	27
<b>Investigations:</b>	34
<b>Dispositions:</b>	1
<b>Cease and Desist</b>	1

## Auctioneers Commission

The Commission is responsible for the administration and enforcement of the Auctioneers' Law, which establishes specific standards of conduct for practitioners to protect the public. Auctioneers, apprentice auctioneers and auction firms are licensed and regulated.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4670
<b>Fax:</b>	(803) 896-4554
<b>Website:</b>	<a href="http://llronline.com/POL/Auctioneers">http://llronline.com/POL/Auctioneers</a>
<b>Administrator:</b>	Amy Holleman <a href="mailto:amy.holleman@llr.sc.gov">amy.holleman@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Commission Established:</b>	1977
<b>S.C. Code of Laws:</b>	40-6-05 et. seq.
<b>Regulation:</b>	14-1, et. seq.
<b>Commission Member Slots:</b>	5
<b>How appointed:</b>	By the Governor
<b>Commission Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	17 states, 0 jurisdictions
<b>Licensing Period:</b>	Biennially, Expires June 30 <sup>th</sup>
<b>Endorsement/Reciprocity Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> -7.9% <b>4 year growth:</b> -12.2%
<b>Total:</b>	1108 (FY15: 1203, FY14: 1131, FY13: 1262)
<b>Auctioneers:</b>	935
<b>Auction firms:</b>	171
<b>Auctioneer Apprentice:</b>	2
<b>Complaints Received:</b>	28
<b>Investigations:</b>	32
<b>Dispositions:</b>	35
<b>Cease and Desist:</b>	7
<b>Civil Penalty:</b>	5
<b>Dismissed:</b>	11 (Licensed: 6, Unlicensed: 5)
<b>Letter of Caution:</b>	1
<b>Public Reprimand:</b>	5
<b>Relinquish License:</b>	5
<b>Voluntary Surrender:</b>	1

## Board of Barber Examiners

The Board is responsible for licensing all barbers, barbershops, barber colleges, and instructors, and for conducting examinations of barbers and instructors. Regular inspections are made in all barbershops and barber schools. In addition, the Board investigates complaints and provides discipline when necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4588
<b>Fax:</b>	(803) 896-4484
<b>Website:</b>	<a href="http://llronline.com/POL/Barber">http://llronline.com/POL/Barber</a>
<b>Administrator:</b>	Theresa Richardson <a href="mailto:theresa.richardson@llr.sc.gov">theresa.richardson@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Board Established:</b>	1937
<b>S.C. Code of Laws:</b>	40-7-5, et. seq.
<b>Regulation:</b>	17-1, et. seq.
<b>Board Member Slots:</b>	5
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Bi-Monthly
<b>Number of states and jurisdictions that license same profession:</b>	44 states, 0 jurisdictions
<b>Licensing Period:</b>	
<b>Barbers:</b>	Biennially, Expires June 30 <sup>th</sup> (odd years)
<b>Registered Hair Braiders:</b>	Biennially, Expires June 30 <sup>th</sup> (even years)
<b>Endorsement Accepted:</b>	Yes
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> 0% <b>4 year growth:</b> -7.2%
<b>Total:</b>	8220    (FY15: 8220, FY14: 8905, FY13: 8859)
<b>Registered Barbers:</b>	1816
<b>Registered Barber Apprentices:</b>	39
<b>Master Hair Care:</b>	2,237
<b>Shampoo Barber Assistants:</b>	5
<b>Barber Assistant Manicurists:</b>	12
<b>Barber Shops:</b>	1367
<b>Barber Colleges:</b>	36
<b>Barber Instructors:</b>	473
<b>Student Barbers:</b>	513
<b>Barber On-the-job Training:</b>	137
<b>Hair Braiders Registration:</b>	1617
<b>Master Hair Care Apprentices:</b>	51
<b>90-Day Work Permit:</b>	55
<b>Complaints Received:</b>	76
<b>Investigations:</b>	66
<b>Inspections:</b>	1320
<b>Dispositions:</b>	49
<b>Board Action:</b>	7
<b>Cease and Desist:</b>	3
<b>Civil Penalty:</b>	6
<b>Consent Agreement/Public:</b>	21
<b>Dismissed:</b>	5 (Licensed)
<b>Letter of Caution:</b>	1
<b>Public Reprimand:</b>	6
<b>ALC Order:</b>	1

## Boiler Safety Program

The Boiler Safety Program (2005 Act 59) was enacted by the South Carolina General Assembly on May 18, 2005, requiring the S.C. Department of Labor, Licensing and Regulation (LLR) to promulgate regulations for safe installation and inspection of boilers. The legislation establishes certification requirements for boiler inspectors and provides for boiler inspection time frames, criteria and reporting requirements. Beginning June 1, 2006, each boiler used, or proposed to be used in South Carolina, must be registered with LLR and inspected annually or biennially.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg. , Suite 306 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-5171
<b>Fax:</b>	(803) 896-4814
<b>Website:</b>	<a href="http://llronline.com/POL/Boilers/">http://llronline.com/POL/Boilers/</a>
<b>Administrator:</b>	Roger Lowe <a href="mailto:roger.lowe@llr.sc.gov">roger.lowe@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Program Established:</b>	2005
<b>S.C. Code of Laws:</b>	Title 41, Chapter 14
<b>Regulation:</b>	SC Regulation 71, Article 9
<b>Program Member Slots:</b>	0
<b>How appointed:</b>	Program overseen by Contractor's Licensing Board
<b>Program Meetings:</b>	
<b>Number of states and territories that license same profession:</b>	50 states
<b>Licensure Period:</b>	Annually
<b>Endorsement/Reciprocity Accepted:</b>	No
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> 0.0% <b>4 year growth:</b> +0.7%
<b>Total:</b>	149    (FY15: 149, FY14: 152, FY13: 148)
<b>Boiler Inspector:</b>	149
<b>Complaints Received:</b>	0
<b>Investigations:</b>	0
<b>Dispositions:</b>	0



## Building Codes Council

The Building Codes Council approves modifications to codes submitted for use by municipalities and counties. The Council assures statewide consistency by adopting nationally recognized building codes. The Council also monitors the design, construction and sale of modular buildings offered for sale within South Carolina. In addition, the Council registers building code enforcement officers and administers the state accessibility statute and regulations.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4688
<b>Fax:</b>	(803) 896-4814
<b>Website:</b>	<a href="http://llronline.com/POL/bcc">http://llronline.com/POL/bcc</a>
<b>Administrator:</b>	<a href="#">Roger K. Lowe</a> <a href="mailto:roger.lowe@llr.sc.gov">roger.lowe@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Council Established:</b>	1972 – Building Codes Program 1974 – Accessibility Program 1984 – Modular Buildings Program 1997 – Code Enforcement Officers Program
<b>S.C. Code of Laws:</b>	6-8-10, et. seq. (Bldg. Code Enforcement Officers) 6-9-5, et. seq. (Building Codes) 10-5-210, et. seq. (Const. & Renov. of Pub. Bldgs.) 23-43-10, et. seq. (Modular Bldgs. Const. Act)
<b>Regulation:</b>	8-100, et. seq. (BBC Regis., Fees & Disciplinary Procedures) 8-205, et. seq. (BCC Administration) 8-700, et. seq. (Barrier Free Design Standard) 8-600, et. seq. (Modular Bldg. Const. Act) 8-1200 et.seq. (Statewide Modifications)
<b>Council Member Slots:</b>	Code Enforcement Officers Registration Program and the Modular Building Program are represented by the same 16 members
<b>How appointed:</b>	Code Enforcement Officers Registration Program and the Modular Building Program are appointed by the Governor
<b>Council Meetings:</b>	Quarterly and at the call of the Chair
<b>Number of states and territories that license same profession:</b>	36 states, jurisdictions
<b>Licensure Period:</b>	Biennially
<b>Endorsement/Reciprocity Accepted:</b>	None
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +0.5% <b>4 year growth:</b> -0.7%
<b>Total:</b>	1116 (FY15: 1111, FY14: 995, FY13: 1124)
<b>Building Inspector:</b>	25
<b>Building Official:</b>	187
<b>Commercial Inspector:</b>	141
<b>Electrical Inspector:</b>	2
<b>Limited Building Official:</b>	7
<b>Limited Commercial Inspector:</b>	5
<b>Limited Plans Examiners:</b>	1
<b>Limited Residential Inspector:</b>	1
<b>Mechanical Inspector:</b>	2
<b>Modular Manufacturer:</b>	89
<b>Modular Manufacturer Representative:</b>	150
<b>Modular Third Party:</b>	10
<b>Plans Examiner:</b>	8
<b>Plumbing Inspector:</b>	7
<b>Provisional Building Inspector:</b>	5
<b>Provisional Building Official:</b>	9
<b>Provisional Commercial Inspector:</b>	16
<b>Provisional Electrical Inspector:</b>	1

<b>Provisional Mechanical Inspector:</b>	1
<b>Provisional Plans Examiner:</b>	5
<b>Provisional Residential Inspector:</b>	46
<b>Residential Inspector:</b>	107
<b>Special Inspector:</b>	291
<b>Complaints Received:</b>	16
<b>Investigations:</b>	12
<b>Dispositions:</b>	4
<b>Cease and Desist:</b>	2
<b>Dismissed:</b>	2 (Licensed)

## SC Perpetual Care Cemetery Board

Perpetual Care Cemeteries are regulated to assure that the trust funds held for the cemetery are administered with sound business practice and that funds are available in perpetuity for the care and maintenance of the cemetery.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4497
<b>Fax:</b>	(803) 896-4554
<b>Website:</b>	<a href="http://www.llronline.com/POL/Cemetery">www.llronline.com/POL/Cemetery</a>
<b>Administrator:</b>	Amy Holleman <a href="mailto:amy.holleman@llr.sc.gov">amy.holleman@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Board Established:</b>	2003
<b>S.C. Code of Laws:</b>	40-8-10, et. seq.
<b>Regulation:</b>	21-1 et. seq. (State Register Vol. 37, Issue No. 6, eff 6/28/13)
<b>Board Member Slots:</b>	7
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	40 states, 0 jurisdictions
<b>Licensing Period:</b>	Biennial, Expires December 1 <sup>st</sup>
<b>Endorsement Accepted:</b>	None
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> -8.9% <b>4 year growth:</b> -8.2%
<b>Total:</b>	112   (FY15: 123, FY14: 122, FY13: 122)
<b>Perpetual Care Cemetery:</b>	112
<b>Complaints Received:</b>	21
<b>Investigations:</b>	35
<b>Inspections:</b>	122
<b>Dispositions:</b>	19
<b>Civil Penalty and Probation:</b>	1
<b>Dismissed:</b>	13 (Licensed)
<b>Letter of Caution:</b>	4
<b>Public Reprimand:</b>	1

## Board of Chiropractic Examiners

The Board was created to protect the health and safety of the public by establishing qualifications for entry into the profession and by disciplining those chiropractic practitioners who violate South Carolina laws governing their profession.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4587
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://www.llronline.com/POL/chiropractors">www.llronline.com/POL/chiropractors</a>
<b>Administrator:</b>	Veronica Reynolds <a href="mailto:veronica.reynolds@llr.sc.gov">veronica.reynolds@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1932
<b>S.C. Code of Laws:</b>	40-9-10, et. seq.
<b>Regulation:</b>	25-1, et. seq.
<b>Board Member Slots:</b>	8
<b>How appointed:</b>	Election by district; top two candidates submitted to Governor
<b>Board Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	50 States
<b>Endorsement/Reciprocity Accepted:</b>	Yes
<b>Licensure Period:</b>	Biennially, Expires September 30 <sup>th</sup>
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +9.2% <b>4 year growth:</b> +12.3%
<b>Total:</b>	1718   (FY15: 1573, FY14: 1655, FY13: 1530)
<b>Doctor of Chiropractic:</b>	1716
<b>Limited Special Event:</b>	2
<b>Complaints Received:</b>	45
<b>Investigations:</b>	107
<b>Dispositions:</b>	80
<b>Administrative Fine/Monetary Penalty:</b>	3
<b>Cease and Desist:</b>	1
<b>Consent Agreement/Private:</b>	6 (Public: 1, Private: 5)
<b>Dismissed:</b>	25 (Licensed)
<b>Final Order:</b>	3
<b>Letter of Caution:</b>	31
<b>Reprimand:</b>	9 (Public: 5, Private: 4)
<b>Revocation:</b>	2

## Contractor's Licensing Board

The Board's mission is to regulate the practice of general and mechanical contracting, burglar and fire alarm system businesses and fire protection sprinkler contractors. The Board investigates complaints and disciplines contractors as necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4686
<b>Fax:</b>	(803) 896-4814
<b>Website:</b>	<a href="http://llronline.com/POL/Contractors">http://llronline.com/POL/Contractors</a>
<b>Administrator:</b>	Roger K. Lowe <a href="mailto:roger.lowe@llr.sc.gov">roger.lowe@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Board Established:</b>	1936
<b>S.C. Code of Laws:</b>	40-11-5 et. seq. (Gen. and mech. contractors) 40-79-5 et. seq. (Burglar and fire alarm contractors) 40-10-5 et. seq. (Fire sprinkler system contractors)
<b>Regulation:</b>	29-1 thru 10 et. seq. (Gen. and mech. contractors) 29-70 thru 110 (Fire sprinkler system contractors)
<b>Board Member Slots:</b>	9
<b>How appointed:</b>	By Governor
<b>Board Meetings:</b>	Quarterly and at the call of the Chair
<b>Number of states and jurisdictions that license same profession:</b>	50 states, D.C. and Guam
<b>Licensure Period:</b>	
<b>General Contractor:</b>	Biennially, even years
<b>Mechanical Contractor:</b>	Biennially, odd years
<b>Burglar Alarm:</b>	Biennially
<b>Fire Alarm:</b>	Biennially
<b>Fire Sprinkler:</b>	Biennially
<b>Endorsement/Reciprocity Accepted:</b>	AL, GA, LA, MS, NC, OH, PA, TN, TX, UT (Limited number of classifications)
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +3.2%, <b>3 year growth:</b> +28.4%
<b>Total:</b>	44506 (FY15: 43141, FY14: 34670)
<b>Architect Construction Manager:</b>	21
<b>Architect Qualifying Party:</b>	1
<b>Engineer Construction Manager:</b>	38
<b>Engineer Qualifying Party:</b>	5
<b>General Contractor:</b>	9666
<b>General Qualifying Party:</b>	11999
<b>Mechanical Construction Manager:</b>	40
<b>Mechanical Contractor:</b>	6440
<b>Mechanical Qualifying Party:</b>	7968
<b>Alarm Registered Employee:</b>	5682
<b>Burglar Alarm Company:</b>	561
<b>Burglar Alarm Branch Company:</b>	31
<b>Burglar Alarm Primary Qualifying Party:</b>	582
<b>Burglar Alarm Extra Qualifying Party:</b>	73
<b>Fire Alarm Company:</b>	402
<b>Fire Alarm Branch Company:</b>	16
<b>Fire Alarm Primary Qualifying Party:</b>	416
<b>Fire Alarm Extra Qualifying Party :</b>	37
<b>Fire Sprinkler Company:</b>	226
<b>Fire Sprinkler Branch Company:</b>	20
<b>Fire Sprinkler Primary Qualifying Party:</b>	238
<b>Fire Sprinkler Extra Qualifying Party:</b>	44
<b>Complaints Received:</b>	368

<b>Investigations:</b>	353
<b>Dispositions:</b>	181
<b>Board Action:</b>	9
<b>Cease and Desist:</b>	37
<b>Citation:</b>	38
<b>Consent Agreement:</b>	2 ( <b>Public</b> )
<b>Dismissed:</b>	36 ( <b>Licensed: 32, Unlicensed: 4</b> )
<b>Fine/Monetary Penalty:</b>	12
<b>Letter of Caution:</b>	14
<b>Non Disciplinary Agreement:</b>	1
<b>Probation:</b>	2
<b>Reprimand:</b>	24 ( <b>Public: 23, Unlicensed: 1</b> )
<b>Revocation:</b>	1
<b>Revocation (Permanent)</b>	1
<b>Suspension:</b>	2
<b>Voluntary Surrender:</b>	2
<b>ALC Order:</b>	2



## Board of Cosmetology

The Board licenses and regulates cosmetologists, cosmetology instructors, cosmetology schools, salons, booth renters, nail technicians, and estheticians. The Board investigates complaints and disciplines when appropriate.

**Mailing Address:** 110 Centerview Drive, Kingstree Bldg., Suite 201  
PO Box 11329  
Columbia, SC 29211-1329

**Telephone:** (803) 896-4588

**Fax:** (803) 896-4484

**Website:** <http://llronline.com/POL/Cosmetology>

**Administrator:** Theresa Richardson  
[theresa.richardson@llr.sc.gov](mailto:theresa.richardson@llr.sc.gov)

**Assistant Deputy Director:** Andrew Rogers

**Board Established:** 1934

**S.C. Code of Laws:** 40-13-5, et. seq.

**Regulation:** 35-1, et. seq.

**Board Member Slots:** 7

**How appointed:** By the Governor

**Board Meetings:** Bi-Monthly

**Number of states and jurisdictions that license same profession:** 50 states, 2 jurisdictions

**Licensing Period:**  
**Practitioners:** Biennially, Expires March 10<sup>th</sup> (odd years)  
**Salons, Schools, and Renters:** Biennially, Expires June 30<sup>th</sup> (even years)

**Endorsement/Reciprocity Accepted:** Reciprocity

**Licensee Population Trend:** **1 year growth:** +14.4%, **4 year growth:** -1.8%

**Total:** 41276 (FY15: 36075, FY14: 40559, FY13: 42049)

**Booth Renters:** 3922

**Esthetician:** 2200

**Instructor Esthetician:** 54

**Nail Technician:** 4256

**Instructor Nail Technician:** 40

**Inactive Nail Technician:** 1

**Registered Cosmetologist:** 19,854

**Instructor Registered Cosmetologist:** 1176

**Registered Cosmetologist Student:** Students are not licensed.

**Registered Esthetician Student:** Students are not licensed

**Registered Nail Technician Student:** Students are not licensed

**CEU Association:** 40

**Salons:** 6430

**Schools:** 112

**Complaints Received:** 243

**Investigations:** 205

**Inspections:** 5736

**Dispositions:** 160

**Board Action:** 36

**Cease and Desist:** 13

**Citation:** 6

**Civil Penalty:** 14

**Civil Penalty and Probation:** 3

**Civil Penalty and Reprimand:** 3

**Consent Agreement:** 2 (Public)

**Dismissed:** 52 (Licensed: 41, Unlicensed: 11)

**Letter of Caution:** 3

**License Reinstatement Denied:** 1

**License Restored or Reinstated:** 1

**Probation:** 3

<b>Reprimand:</b>	22 ( <b>Public</b> )
<b>Revocation/Permanent:</b>	1
<b>ACL Order:</b>	1

## Board of Examiners for Licensure of Professional Counselors, Marriage and Family Therapists, and Psycho-Educational Specialists

The Board maintains quality counseling and therapeutic services in South Carolina by licensing qualified professionals. The Board provides examinations and licenses for professional counselors, marriage and family therapists, and psycho-educational specialists who have received appropriate education, experience, and who have passed the required examination. The Board investigates complaints and disciplines when necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4664
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://llronline.com/POL/Counselors/">http://llronline.com/POL/Counselors/</a>
<b>Administrator:</b>	Marlo Thomas-Koger <a href="mailto:marlo.thomas-koger@llr.sc.gov">marlo.thomas-koger@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1985
<b>S.C. Code of Laws:</b>	40-75-5, et. seq.
<b>Regulation:</b>	36-01, et. seq.
<b>Board Member Slots:</b>	9
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	At Least Two (2) Times a Year
<b>Number of states and jurisdictions that license same profession:</b>	50 States
<b>Licensure Period:</b>	Biennially, Expires August 31 <sup>st</sup> (odd years)
<b>Endorsement Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +5.8% <b>4 year growth:</b> +24.2%
<b>Total:</b>	3901   (FY15: 3684, FY14: 3315, FY13: 3141)
<b>Licensed Marriage &amp; Family Therapist (LMFT):</b>	282
<b>Licensed Marriage &amp; Family Therapist - Interns (LMFT-I):</b>	59
<b>Licensed Marriage &amp; Family Therapist – Supervisor (LMFT-S):</b>	38
<b>Licensed Professional Counselor (LPC):</b>	2272
<b>Licensed Professional Counselor – Intern (LPC-I):</b>	585
<b>Licensed Professional Counselor – Supervisor (LPC-S):</b>	316
<b>Licensed Psycho-Educational Specialist (LPES):</b>	195
<b>Official Sponsor:</b>	22
<b>Permanent Sponsor:</b>	88
<b>Temporary Sponsor:</b>	44
<b>Complaints Received:</b>	53
<b>Investigations:</b>	69
<b>Dispositions:</b>	34
<b>Dismissed:</b>	30 (Licensed: 24, Unlicensed: 6)
<b>Letter of Caution:</b>	3
<b>Reprimands:</b>	1 (Public)

## Board of Dentistry

The Board oversees the examination, licensing, certification, and regulation of dentists, dental hygienists, dental technicians, and orthodontic technicians in South Carolina. The Board investigates complaints, conducts disciplinary hearing, and maintains data for the public, state and federal agencies.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4599
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://llronline.com/POL/Dentistry/">http://llronline.com/POL/Dentistry/</a>
<b>Administrator:</b>	Rita A. Melton, DMD, BSN, RN <a href="mailto:rita.melton@llr.sc.gov">rita.melton@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1875
<b>S.C. Code of Laws:</b>	40-15-10, et. seq.
<b>Regulation:</b>	39-1, et. seq.
<b>Board Member Slots:</b>	11
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 3 jurisdictions
<b>Licensing Period:</b>	Biennially, Expires April 30 <sup>th</sup> (odd years)
<b>Endorsement Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +5.0% <b>4 year growth:</b> +12.5%
<b>Total:</b>	11884   (FY15: 11321, FY14: 11163, FY13: 10560)
<b>Dental Assistant:</b>	4541
<b>Dental Hygienist:</b>	3840
<b>Dental Instructor:</b>	9
<b>Dental Instructor Specialist:</b>	7
<b>Dental Technician:</b>	259
<b>Dental Volunteer:</b>	29
<b>Dentist:</b>	3132
<b>Instructor Hygienist:</b>	1
<b>Orthodontic Technician:</b>	8
<b>Volunteer Hygienist:</b>	2
<b>Volunteer Specialist:</b>	4
<b>Portable Dental Operation:</b>	42
<b>Mobile Dental Facilities:</b>	10
<b>Complaints Received:</b>	161
<b>Investigations:</b>	232
<b>Dispositions:</b>	130
<b>Cease and Desist:</b>	1
<b>Consent Agreement:</b>	5 (Public)
<b>Dismissed:</b>	72 (Licensed)
<b>Letter of Caution:</b>	22
<b>Monitoring:</b>	1
<b>Reprimands:</b>	14 (Public: 13, Private: 1)
<b>Probation:</b>	10
<b>Terms and Conditions:</b>	5

## Panel for Dietetics

The mission of the Panel is to protect the health and safety of the public by regulating dietetic practice in South Carolina. The Panel licenses qualified dietitians, requires licensees to meet renewal requirements, and disciplines licensees if necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4651
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://llronline.com/POL/Dietetics/">http://llronline.com/POL/Dietetics/</a>
<b>Administrator:</b>	April Koon <a href="mailto:april.koon@llr.sc.gov">april.koon@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Panel Established:</b>	2006
<b>S.C. Code of Laws:</b>	40-20-5, et. seq.
<b>Regulation:</b>	40-1, et. seq.
<b>Panel Member Slots:</b>	7
<b>How appointed:</b>	Appointed by the Governor
<b>Panel Meetings:</b>	Triannually
<b>Number of states and jurisdictions that license same profession:</b>	46
<b>Licensure Period:</b>	Biennially, Expires May 31 <sup>st</sup> (odd years)
<b>Endorsement/Reciprocity Accepted:</b>	No
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +17.9% <b>4 year growth:</b> +12.1%
<b>Total:</b>	1120 (FY15: 950, FY14: 972, FY13: 999)
<b>Complaints Received:</b>	3
<b>Investigations:</b>	2
<b>Dispositions:</b>	2
<b>Dismissed:</b>	2

## Board of Engineers and Surveyors

The Board administers laws and regulations governing the practice of engineering and surveying in the state. The Board's primary goals are: to ensure that only properly qualified and competent engineers and surveyors are licensed to practice; to promote technical competency and ethical standards consistent with the Rules of Professional Conduct applicable to engineers and surveyors; and to appropriately discipline practitioners who are found guilty of violating laws governing engineering and surveying.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11597 Columbia, SC 29211-1597
<b>Telephone:</b>	(803) 896-4422
<b>Fax:</b>	(803) 896-4427
<b>Website:</b>	<a href="http://llronline.com/POL/Engineers/">http://llronline.com/POL/Engineers/</a>
<b>Administrator:</b>	Lenora Addison-Miles <a href="mailto:lenora.Miles@llr.sc.gov">lenora.Miles@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Board Established:</b>	1922
<b>S.C. Code of Laws:</b>	40-22-2, et. seq.
<b>Regulation:</b>	49-100, et. seq.
<b>Board Member Slots:</b>	8
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	5 Annually
<b>Number of states and territories that license same profession:</b>	50 states, 5 territories
<b>Licensure Period:</b>	
<b>Engineering and Land Surveying:</b>	Biennially, Expires June 30 <sup>th</sup> (even years)
<b>Certificate of Authorization:</b>	Biennially, Expires May 31 <sup>st</sup> (odd years)
<b>Endorsement/Reciprocity Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +3.0%
<b>Total:</b>	21441 (FY15: 20821)
<b>Engineering:</b>	16297
<b>Land Surveying:</b>	1045
<b>Engineering and Land Surveying:</b>	149
<b>Certificate of Authorization:</b>	3026
<b>Certificate of Authorization Branch:</b>	924
<b>Complaints Received:</b>	95
<b>Investigations:</b>	118
<b>Dispositions:</b>	70
<b>Cease and Desist:</b>	9
<b>Civil Penalty:</b>	11
<b>Civil Penalty and Reprimand:</b>	4
<b>Consent Agreement:</b>	12 (Public)
<b>Dismissed:</b>	15 (Licensed: 10, Unlicensed: 5)
<b>Letter of Caution:</b>	7
<b>Reprimand:</b>	10 (Public)
<b>Revocation:</b>	2



## Environmental Certification Board

The purpose of the Board is to license qualified individuals to protect the environment for the citizens of South Carolina. These licensees include operators of water treatment plants, water distribution systems, wastewater treatment plants, well drillers and bottled water machines. If necessary, the Board will discipline individuals who do not comply with requirements.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11409 Columbia, SC 29211-1409
<b>Telephone:</b>	(803) 896-4430
<b>Fax:</b>	(803) 896-4424
<b>Website:</b>	<a href="http://llronline.com/POL/Environmental/">http://llronline.com/POL/Environmental/</a>
<b>Administrator:</b>	Molly F. Price <a href="mailto:molly.price@llr.sc.gov">molly.price@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Board Established:</b>	1966
<b>S.C. Code of Laws:</b>	40-23-5, et. seq.
<b>Regulation:</b>	51-1, et. seq.
<b>Board Member Slots:</b>	9
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 5 territories
<b>Licensure Period:</b>	Annually, Expires June 30 <sup>th</sup>
<b>Endorsement/Reciprocity Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +0.8% <b>4 year growth:</b> -0.4%
<b>Total:</b>	9325   (FY15: 9249, FY14: 9319, FY13: 9363)
<b>Biological Wastewater Operator:</b>	2339
<b>Biological Wastewater Operator Trainee:</b>	364
<b>Bottled Water Operator:</b>	30
<b>Inactive Well Driller:</b>	2
<b>Physical/Chemical Wastewater Operator:</b>	1535
<b>Physical/Chemical Wastewater Operator Trainee:</b>	371
<b>Water Distribution Operator:</b>	1732
<b>Water Distribution Operator Trainee:</b>	412
<b>Water Treatment Operator:</b>	1658
<b>Water Treatment Operator Trainee:</b>	291
<b>Well Driller:</b>	591
<b>Complaints Received:</b>	14
<b>Investigations:</b>	18
<b>Dispositions:</b>	8
<b>Cease and Desist:</b>	1
<b>Dismissal:</b>	5 (Licensed: 4, Unlicensed: 1)
<b>Voluntary Surrender:</b>	2

## Board of Registration for Foresters

The Board administers and enforces South Carolina law governing the conduct of foresters. It evaluates qualifications, receives complaints, provides discipline to licensees and supervises applicant examinations for licensure.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4800
<b>Fax:</b>	(803) 896-4424
<b>Website:</b>	<a href="http://llronline.com/POL/Forestry">http://llronline.com/POL/Forestry</a>
<b>Administrator:</b>	Molly F. Price <a href="mailto:molly.price@llr.sc.gov">molly.price@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Board Established:</b>	1986
<b>S.C. Code of Laws:</b>	48-27-10, et. seq.
<b>Regulation:</b>	53-1 et.seq.
<b>Board Member Slots:</b>	7
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	31 states, 0 jurisdictions
<b>Licensing Period:</b>	Biennially, Expires June 30 <sup>th</sup> (odd years)
<b>Endorsement/Reciprocity Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> -1.7% <b>4 year growth:</b> -3.3%
<b>Total:</b>	694   (FY15: 706, FY14: 681, FY13: 718)
<b>Forester:</b>	694
<b>Complaints Received:</b>	4
<b>Investigations:</b>	2
<b>Dispositions:</b>	1
<b>Cease and Desist:</b>	1

## Board of Funeral Service

The Board of Funeral Service regulates standards for funeral service, including embalmers and funeral directors. The Board issues funeral home permits and licenses, provides regular inspections for funeral homes, and keeps records of apprentices. The Board maintains a file of public complaints concerning licensees and the disposition of complaints.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4497
<b>Fax:</b>	(803) 896-4554
<b>Website:</b>	<a href="http://www.llronline.com/POL/Funeral">www.llronline.com/POL/Funeral</a>
<b>Administrator:</b>	Amy Holleman <a href="mailto:amy.holleman@llr.sc.gov">amy.holleman@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Board Established:</b>	1955
<b>S.C. Code of Laws:</b>	40-19-5, et.seq.
<b>Regulation:</b>	57-01, et. seq.
<b>Board Member Slots:</b>	11
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	6 Annually
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 0 jurisdictions
<b>Licensing Period:</b>	Biennially, Expires June 30 <sup>th</sup> (even years)
<b>Endorsement/Reciprocity Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +3.2% <b>4 year growth:</b> +7.9%
<b>Total:</b>	2565 (FY15: 2486, FY14: 2449, FY13: 2377)
<b>Funeral Chapel:</b>	20
<b>Funeral Crematory:</b>	74
<b>Funeral Director:</b>	528
<b>Funeral Director Apprentice:</b>	112
<b>Funeral Director Student:</b>	7
<b>Funeral Director and Embalmer (Dual License):</b>	970
<b>Funeral Director and Embalmer Apprentice:</b>	143
<b>Funeral Director and Embalmer Student:</b>	38
<b>Funeral Embalmer:</b>	8
<b>Funeral Embalmer Apprentice:</b>	14
<b>Funeral Embalmer Student:</b>	168
<b>Funeral Establishments:</b>	385
<b>Funeral Home Additional Facility:</b>	90
<b>Retail Sales Outlet (Casket Store):</b>	8
<b>Complaints Received:</b>	78
<b>Investigations:</b>	126
<b>Inspections:</b>	633
<b>Dispositions:</b>	68
<b>Cease and Desist:</b>	3
<b>Civil Penalty :</b>	6
<b>Civil Penalty and Reprimand:</b>	2
<b>Dismissed:</b>	32 (Licensed: 30, Unlicensed: 2)
<b>Letter of Caution:</b>	6
<b>Probation:</b>	5
<b>Reprimand:</b>	8 (Public: 7, Private: 1)
<b>Revocation:</b>	1
<b>Revocation/Permanent</b>	2
<b>Suspension:</b>	2
<b>ALC Order:</b>	1

## Board of Registration for Geologists

The Board administers and enforces South Carolina law governing the conduct of geologists. It evaluates qualifications, receives complaints, provides discipline to licensees and supervises applicant examinations for licensure.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4575
<b>Fax:</b>	(803) 896-4554
<b>Website:</b>	<a href="http://llronline.com/POL/Geologists">http://llronline.com/POL/Geologists</a>
<b>Administrator:</b>	Doris E Cubitt <a href="mailto:doris.cubitt@llr.sc.gov">doris.cubitt@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Board Established:</b>	1986
<b>S.C. Code of Laws:</b>	40-77-5, et. seq.
<b>Regulation:</b>	131-01 et.seq.
<b>Board Member Slots:</b>	5
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	31 states, 0 jurisdictions
<b>Licensing Period:</b>	Biennially, Expires June 30 <sup>th</sup> (odd years)
<b>Endorsement/Reciprocity Accepted:</b>	Both
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> -5.4% <b>4 year growth:</b> -5.4%
<b>Total:</b>	610 (FY15: 645, FY14: 626, FY13: 645)
<b>Professional Geologist:</b>	594
<b>Geologist In Training:</b>	16
<b>Complaints:</b>	2
<b>Investigations:</b>	2
<b>Dispositions:</b>	0

## Board of Landscape Architectural Examiners

The Board's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating landscape architects to ensure competent practitioners in the profession. The Board establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11419 Columbia, SC 29211-1419
<b>Telephone:</b>	(803) 896-4580
<b>Fax:</b>	(803) 896-9651
<b>Website:</b>	<a href="http://llronline.com/POL/Landscapearchitect/">http://llronline.com/POL/Landscapearchitect/</a>
<b>Administrator:</b>	Molly Price <a href="mailto:molly.price@llr.sc.gov">molly.price@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Board Established:</b>	1975
<b>S.C. Code of Laws:</b>	40-28-5, et. seq.
<b>Regulation:</b>	76-1 et. seq.
<b>Board Member Slots:</b>	7
<b>How appointed:</b>	By Governor
<b>Board Meetings:</b>	Quarterly
<b>Number of states and territories that license same profession:</b>	50 states, 1 territory
<b>Licensure Period:</b>	
<b>Individual:</b>	Biennially, Expires January 31 <sup>st</sup> (odd years)
<b>Firms:</b>	Biennially, Expires January 31 <sup>st</sup> (odd years)
<b>Endorsement/Reciprocity Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	<b>1 year growth: +7.3%   4 year growth: +12.8%</b>
<b>Total:</b>	808   (FY15: 753, FY14: 766, FY13: 716)
<b>Landscape Architect:</b>	638
<b>Landscape Firm:</b>	170
<b>Complaints Received:</b>	4
<b>Investigations:</b>	1
<b>Dispositions:</b>	0

## Board of Long Term Health Care Administrators

The Board develops and enforces standards for individuals who practice as nursing home administrators and community residential care facility administrators. The Board licenses qualified individuals, oversees continuing education for the profession, offers an administrator-in-training program, and investigates complaints and takes disciplinary action when required.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4544
<b>Fax:</b>	(803) 896-4596
<b>Website:</b>	<a href="http://llronline.com/POL/Longtermhealthcare">http://llronline.com/POL/Longtermhealthcare</a>
<b>Administrator:</b>	Lee Ann F. Bundrick <a href="mailto:leeann.bundrick@llr.sc.gov">leeann.bundrick@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1971
<b>S.C. Code of Laws:</b>	40-35-5, et. sq.
<b>Regulation:</b>	93-50, et. seq.
<b>Board Member Slots:</b>	10
<b>How Appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 0 jurisdictions
<b>Licensing Period:</b>	Annually, Expires June 30 <sup>th</sup>
<b>Endorsement/Reciprocity Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +1.4% <b>4 year growth:</b> +4.3%
<b>Total:</b>	1152    (FY15: 1136, FY14: 1113, FY13: 1104)
<b>Community Residential Care Facility Administrator (CRCFA):</b>	572
<b>CRCFA Inactive License:</b>	18
<b>CRCFA-in-Training:</b>	1
<b>CRCFA Provisional License:</b>	13
<b>Dual (NHA + CRCFA):</b>	149
<b>Dual Inactive License:</b>	3
<b>Nursing Home Administrator (NHA):</b>	320
<b>NHA-in-Training:</b>	68
<b>NHA Inactive License:</b>	5
<b>NHA Provisional License:</b>	3
<b>Complaints Received:</b>	68
<b>Investigation:</b>	96
<b>Dispositions:</b>	70
<b>Cease and Desist:</b>	1
<b>Civil Penalty:</b>	5
<b>Consent Agreement:</b>	3 (Public)
<b>Dismissed:</b>	35 (Licensed)
<b>Indefinite Suspension/Stayed:</b>	3
<b>Letter of Caution:</b>	10
<b>Probation:</b>	3
<b>Relinquish License:</b>	3
<b>Reprimand:</b>	6 (Public)
<b>Revocation:</b>	1



## Board of Manufactured Housing

The Board enforces and coordinates federal and state laws governing the manufactured housing (mobile home) industry. The Board licenses manufacturers, retail dealerships, sales persons, contractors, installers and repair persons. The Board investigates consumer complaints against licensees. The Board is the administrative agency for the U.S. Department of Housing and Urban Development and is required to investigate and enforce federal manufactured housing construction and safety standards.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4682
<b>Fax:</b>	(803) 896-4814
<b>Website:</b>	<a href="http://llronline.com/POL/ManufacturedHousing">http://llronline.com/POL/ManufacturedHousing</a>
<b>Administrator:</b>	Roger Lowe <a href="mailto:roger.lowe@llr.sc.gov">roger.lowe@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Board Established:</b>	1976
<b>S.C. Code of Laws:</b>	40-29-5, et. seq.
<b>Regulation:</b>	79-1, et. seq.
<b>Board Member Slots:</b>	10 members and 1 ex-officio member
<b>How appointed:</b>	By Governor
<b>Board Meetings:</b>	Quarterly and at the call of the Chair
<b>Number of states and jurisdictions that license same profession:</b>	36 states, jurisdictions
<b>Licensure Period:</b>	Biennially, Expires June 30 <sup>th</sup> (even years)
<b>Endorsement/Reciprocity Accepted:</b>	No
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +6.6% <b>4 year growth:</b> -3.4%
<b>Total:</b>	739 (FY15: 693, FY14: 754, FY13: 764)
<b>Manufactured Housing Apprentice Salesperson License:</b>	4
<b>Manufactured Housing Contractor:</b>	134
<b>Manufactured Housing Installer:</b>	21
<b>Manufactured Housing Repairer:</b>	3
<b>Manufacturer:</b>	36
<b>Manufacturer Main Office:</b>	79
<b>Multi-Lot Salesperson/Retail Salesperson:</b>	298
<b>Retail Dealer:</b>	164
<b>Complaints Received:</b>	91
<b>Investigations:</b>	78
<b>Inspections:</b>	178
<b>Dispositions:</b>	36
<b>Citations:</b>	1
<b>Civil Penalty:</b>	1
<b>Dismissed:</b>	31 (Licensed)
<b>Letter of Caution:</b>	2
<b>Revocation:</b>	1

## Massage / Bodywork Panel

Administrative licensure is provided for qualified massage / bodywork therapists. This is LLR's first administrative licensure program with an appointed advisory panel to develop standards and regulations, and to review and determine appropriate actions for those who may be in violation of the law.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4588
<b>Fax:</b>	(803) 896-4484
<b>Website:</b>	<a href="http://llronline.com/POL/Massagetherapy/">http://llronline.com/POL/Massagetherapy/</a>
<b>Administrator:</b>	Theresa Richardson <a href="mailto:theresa.richardson@llr.sc.gov">theresa.richardson@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Panel Established:</b>	1997
<b>S.C. Code of Laws:</b>	40-30-10, et. seq.
<b>Regulation:</b>	77-100 et. seq.
<b>Panel Member Slots:</b>	7
<b>How appointed:</b>	By the Governor
<b>Panel Meetings:</b>	At the call of LLR
<b>Number of states and jurisdictions that license same profession:</b>	48 states, 0 jurisdictions
<b>Licensing Period:</b>	Biennially, Expires June 30 <sup>th</sup> (even years)
<b>Endorsement/Reciprocity Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +12.4% <b>3 year growth:</b> +4.0%
<b>Total:</b>	4960 (FY15: 4413, FY14: 4768)
<b>Massage Therapist Provisional:</b>	175
<b>Massage/Body Work Therapist:</b>	4785
<b>Complaints Received:</b>	31
<b>Investigations:</b>	36
<b>Dispositions:</b>	20
<b>Cease and Desist:</b>	8
<b>Civil Penalty:</b>	1
<b>Dismissed:</b>	6 (Licensed: 4, Unlicensed: 2)
<b>Letter of Caution:</b>	2
<b>Reprimand:</b>	1 (Private)
<b>Relinquish License:</b>	2

## Board of Medical Examiners

The primary mission of the Board is to protect the public and to fulfill two major functions: (1) Licensing physicians, physician assistants, respiratory care practitioners, anesthesiologist's assistants, acupuncturists and CIS; and (2) Investigating and disciplining licensees found to be engaged in misconduct as defined in the Medical Practice Act, the Physician Assistant Practice Act, the Respiratory Care Practice Act and the Anesthesiologist's Assistant Practice Act. This includes illegal, unethical or incompetent conduct.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11289 Columbia, SC 29211-1289
<b>Telephone:</b>	(803) 896-4500
<b>Fax:</b>	(803) 896-4515
<b>Website:</b>	<a href="http://llronline.com/POL/Medical/">http://llronline.com/POL/Medical/</a>
<b>Administrator:</b>	Sheridon Spoon <a href="mailto:sheridon.spoon@llr.sc.gov">sheridon.spoon@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1920
<b>S.C. Code of Laws:</b>	40-47-5 et. seq.
<b>Regulation:</b>	81-12 et.seq.
<b>Board Members:</b>	13 total members
<b>How appointed:</b>	7 elected members with advice and consent of Governor and the Senate; 4 Governor-appointed members with advice and consent of the Senate; 1 Doctor of Osteopathic Medicine elected member with advice and consent of the Senate; 3 lay members - 1 appointed with advice and consent of Senate, and 2 appointed w/ advice and consent of the Senate with 1 Pro tem and 1 Speaker recommendation; 1 at large - appointed by the Governor with the advice and consent of the Senate; 1 at large-elected member then appointed by Governor.
<b>Board Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 11 jurisdictions
<b>Licensing Period:</b>	
<b>Physician:</b>	Biennially, Expires June 30 <sup>th</sup>
<b>Physician Assistant:</b>	Biennially, Expires December 31 <sup>st</sup>
<b>Respiratory Care Practitioner:</b>	Biennially, Expires May 31 <sup>st</sup>
<b>Anesthesiologist Assistant:</b>	Biennially, Expires December 31 <sup>st</sup>
<b>Endorsement/Reciprocity Accepted:</b>	No
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +9.7% <b>4 year growth:</b> +8.7%
<b>Total:</b>	24677    (FY15: 22493, FY14: 22699, FY13: 22183)
<b>Medical Physician (MD):</b>	16916
<b>Osteopathic Physician (DO):</b>	1154
<b>Academic License:</b>	29
<b>Limited License:</b>	1412
<b>Limited License (14 days):</b>	26
<b>Physician Assistant (Board administers jurisprudence):</b>	1475
<b>Physician Assistant Temporary License:</b>	27
<b>Respiratory Care Practitioner:</b>	2781
<b>Acupuncturists:</b>	147
<b>Acupuncturist Temporary License:</b>	1
<b>Anesthesiologist's Assistant:</b>	28
<b>Auricular Detoxification Therapist:</b>	12
<b>Auricular Detoxification Therapist Temporary License:</b>	3
<b>Auricular Therapist:</b>	2
<b>Cardiovascular Invasive Specialist:</b>	39

<b>Registered Polysomnography Technologists:</b>	163
<b>Temporary License:</b>	322
<b>Training:</b>	20
<b>Training Permanent with Supervision:</b>	9
<b>Volunteer Limited License:</b>	111
<b>Complaints Received:</b>	653
<b>Investigations:</b>	932
<b>Dispositions:</b>	403
<b>Civil Penalty</b>	6
<b>Deactivation of License:</b>	3
<b>Dismissed:</b>	242
<b>Indefinite Suspension:</b>	7
<b>Letter of Caution:</b>	97
<b>Monitoring Agreement:</b>	1 (Private)
<b>Reprimand:</b>	31 (Public: 16, Private: 15)
<b>Relinquish License:</b>	3
<b>Revocation:</b>	8
<b>RPP Participation:</b>	5

## Board of Nursing

The purpose of the Board is to assure the safe and effective practice of nursing in South Carolina. The Board licenses qualified individuals as advanced practice registered nurses, registered nurses or licensed practical nurses. Complaints are investigated and disciplinary action is taken whenever necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 12367 Columbia, SC 29211-2367
<b>Telephone:</b>	(803) 896-4550
<b>Fax:</b>	(803) 896-4515
<b>Website:</b>	<a href="http://llronline.com/POL/Nursing/">http://llronline.com/POL/Nursing/</a>
<b>Administrator:</b>	Nancy Murphy <a href="mailto:nancy.murphy@llr.sc.gov">nancy.murphy@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1935
<b>S.C. Code of Laws:</b>	40-33-5, et. seq.
<b>Regulation:</b>	91-1, et. seq.
<b>Board Member Slots:</b>	11
<b>How appointed:</b>	By the Governor with advice and consent of the Senate
<b>Board Meetings:</b>	Every 2 months
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 11 jurisdictions
<b>Licensure Period:</b>	Biennially, Expires April 30 <sup>th</sup> (even years)
<b>Endorsement/Reciprocity Accepted:</b>	Yes
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +5.6 <b>4 year growth:</b> +13.2
<b>Total:</b>	79348   (FY15: 75142, FY14: 74466, FY13: 70099)
<b>Advanced Practice Registered Nurse (APRN):</b>	5533
<b>APRN Temporary Permit:</b>	38
<b>Licensed Practical Nurse (LPN):</b>	12482
<b>LPN Temporary License:</b>	30
<b>Registered Nurse (RN):</b>	61116
<b>RN Temporary License:</b>	147
<b>RN Volunteer License:</b>	2
<b>Complaints Received:</b>	808
<b>Investigations:</b>	1459
<b>Dispositions:</b>	760
<b>Cease &amp; Desist:</b>	9
<b>Civil Penalty:</b>	99
<b>Consent Agreement:</b>	92 ( <b>Public:</b> 62, <b>Private:</b> 30)
<b>Dismissed:</b>	148 ( <b>Licensed:</b> 146, <b>Unlicensed:</b> 2)
<b>Definite Suspension/Stayed:</b>	32
<b>Final Order:</b>	84
<b>Letter of Caution:</b>	70
<b>Monitoring:</b>	8
<b>Non-Disciplinary Agreement:</b>	3
<b>Probation:</b>	34
<b>Psychological/Medical Evaluation:</b>	3
<b>Relinquish License:</b>	11
<b>Reprimand:</b>	89 ( <b>Public:</b> 46, <b>Private:</b> 43)
<b>Revocation:</b>	11
<b>RPP Referral:</b>	22
<b>Suspension:</b>	5
<b>Terms and Conditions:</b>	5
<b>Voluntary Surrender:</b>	35
<b>ALC Order:</b>	1

## Board of Occupational Therapy

The Board examines and issues licenses to qualified occupational therapists and their assistants. The Board also investigates complaints involving occupational therapists and disciplines practitioners when necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4683
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://llronline.com/POL/OccupationalTherapy">http://llronline.com/POL/OccupationalTherapy</a>
<b>Administrator:</b>	Veronica Reynolds <a href="mailto:veronica.reynolds@llr.sc.gov">veronica.reynolds@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1977
<b>S.C. Code of Laws:</b>	40-36-5, et. seq.
<b>Regulation:</b>	94-02, et. seq.
<b>Board Member Slots:</b>	7
<b>How appointed:</b>	By the Governor with advice and consent of the Senate
<b>Board Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	50 States
<b>Licensure Period:</b>	Biennially, Expires March 15 <sup>th</sup>
<b>Endorsement/Reciprocity Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +14.0% <b>4 year growth:</b> 30.2%
<b>Total:</b>	3102    (FY15: 2721, FY14: 2716, FY13: 2383)
<b>Occupational Therapist:</b>	2036
<b>Occupational Therapy Assistants:</b>	1065
<b>Occupational Therapy Temporary License:</b>	1
<b>Complaints Received:</b>	7
<b>Investigations:</b>	13
<b>Dispositions:</b>	10
<b>Dismissed:</b>	3
<b>Indefinite Suspension/Stayed:</b>	1
<b>Letter of Caution:</b>	2
<b>Reprimand:</b>	3 (Public)
<b>Terms and Conditions:</b>	1

## Board of Examiners in Opticianry

The mission of the Board is to protect the health and safety of the public by regulating the practice of opticianry in South Carolina. The Board requires passing a practical examination for all opticianry applicants, issues licenses to qualified opticians and contact lens dispensers, registers apprentices, and disciplines opticians and apprentices if necessary. Licensees and apprentices are required to attend continuing education classes.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4681
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://llr.sc.gov/POL/Opticians/">http://llr.sc.gov/POL/Opticians/</a>
<b>Administrator:</b>	April Koon <a href="mailto:april.koon@llr.sc.gov">april.koon@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1978
<b>S.C. Code of Laws:</b>	40-38-5, et. seq.
<b>Regulation:</b>	96-101, et. seq.
<b>Board Member Slots:</b>	7
<b>How appointed:</b>	Election conducted by Board, Appointed by the Governor
<b>Board Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	22 States
<b>Licensure Period:</b>	
<b>Optician:</b>	Biennially, Expires October 1 <sup>st</sup> (odd years)
<b>Registered Apprentices:</b>	Annually, Expires October 1 <sup>st</sup>
<b>Endorsement/Reciprocity Accepted:</b>	No
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> -0.4% <b>4 year growth:</b> +2.1%
<b>Total:</b>	951    (FY15: 955, FY14: 930, FY13: 931)
<b>Opticians:</b>	544    (274 are dual licensed as Contact Lens Dispensers)
<b>Registered Apprentices:</b>	133
<b>Complaints Received:</b>	9
<b>Investigations:</b>	11
<b>Dispositions:</b>	3
<b>Dismissed:</b>	3 (Licensed: 1, Unlicensed: 2)



## Board of Examiners in Optometry

The mission of the Board is to protect the health and safety of the public by regulating the practice of optometry in South Carolina. The Board issues licenses to qualified optometrists and disciplines if necessary. Licensees are required to attend continuing education classes.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4679
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://llronline.com/POL/Optometry/">http://llronline.com/POL/Optometry/</a>
<b>Administrator:</b>	April Koon <a href="mailto:april.koon@llr.sc.gov">april.koon@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1917
<b>S.C. Code of Laws:</b>	40-37-5, et. seq.
<b>Regulation:</b>	95-1, et. seq.
<b>Board Member Slots:</b>	7
<b>How appointed:</b>	Election conducted by Board, Appointed by Governor
<b>Board Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	54
<b>Licensure Period:</b>	Biennially, Expires December 31 <sup>st</sup> (even years)
<b>Endorsement/Reciprocity Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +7.6% <b>3 year growth:</b> +4.0
<b>Total:</b>	902   (FY15: 838, FY14: 867, FY13: 805)
<b>Optometrist:</b>	902
<b>Complaints Received:</b>	12
<b>Investigations:</b>	20
<b>Dispositions:</b>	16
<b>Civil Penalty:</b>	1
<b>Dismissed:</b>	10 (Licensed)
<b>Letter of Caution:</b>	3
<b>Reprimand:</b>	1 (Public)
<b>Suspension:</b>	1

## Board of Pharmacy

The Board protects the health and safety of the public by: Enforcing laws and regulations governing pharmacies; Performing routine biennial inspections of drug outlets and pharmacies; Issuing licenses to pharmacists, permits to drug outlets and pharmacies, registrations to technicians and certifications of pharmacy technicians and pharmacy interns, and administering the reciprocity process to qualified pharmacists from other states; Receiving and investigating complaints; Conducting administrative hearings against pharmacists, permit holders, technicians and interns; and Developing laws and regulations necessary in the regulation of the pharmacy profession.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4700
<b>Fax:</b>	(803) 896-4596
<b>Website:</b>	<a href="http://llr.sc.gov/POL/Pharmacy">http://llr.sc.gov/POL/Pharmacy</a>
<b>Administrator:</b>	Lee Ann F. Bundrick, R.Ph <a href="mailto:leeann.bundrick@llr.sc.gov">leeann.bundrick@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1876
<b>S.C. Code of Laws:</b>	40-43-10, et. seq.
<b>Regulation:</b>	99-15, 99-43, 99-45, 99-46
<b>Board Member Slots:</b>	9
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	5 Annually
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 0 jurisdictions
<b>Licensing Period:</b>	Annually
<b>Pharmacist:</b>	Expires April 30 <sup>th</sup>
<b>Permits:</b>	Expires June 30 <sup>th</sup>
<b>Technician Registration :</b>	Expires June 30 <sup>th</sup>
<b>Endorsement/Reciprocity Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +4.5% <b>4 year growth:</b> +12.4
<b>Total:</b>	26402    (FY15: 25266, FY14: 24251, FY13: 23492)
<b>Pharmacist:</b>	6620
<b>Pharmacist Inactive:</b>	31
<b>Pharmacist-in-Charge (PIC):</b>	1580
<b>Pharmacy Intern:</b>	2069
<b>Pharmacy Technician:</b>	7739
<b>State Certified Pharmacy Technician:</b>	3453
<b>Pharmacy:</b>	1369
<b>Electronic Prescribing Routing Company:</b>	3
<b>EMS Non-Dispensing Drugs:</b>	268
<b>Medical Gas/Legend Device:</b>	211
<b>Outsourcing Facility:</b>	3
<b>Non-Dispensing Drug Outlet:</b>	1026
<b>Non-Resident Medical Gas/DME:</b>	291
<b>Non-Resident Outsourcing Facility:</b>	10
<b>Non-Resident Pharmacy:</b>	730
<b>Non-Resident Wholesaler/Distributor/Manufacturer:</b>	916
<b>Non-Resident Third Party Logistics Provider:</b>	83
<b>Complaints Received:</b>	176
<b>Investigations:</b>	280
<b>Inspections:</b>	1431
<b>Dispositions:</b>	160
<b>Cease and Desist:</b>	6
<b>Civil Penalty:</b>	34
<b>Consent Agreement:</b>	1 (Public)
<b>Dismissed:</b>	40 (Licensed)

<b>Indefinite Suspension:</b>	1
<b>Indefinite Suspension/Stayed:</b>	3
<b>Letter of Caution:</b>	18
<b>Probation:</b>	21
<b>Relinquish License:</b>	13
<b>Reprimand:</b>	8 (Public: 1, Private: 7)
<b>Revocation:</b>	8
<b>Terms and Conditions:</b>	6
<b>Voluntary Surrender:</b>	1

## Board of Physical Therapy

The Board administers, coordinates and enforces regulations relating to physical therapy in South Carolina. This involves the registration of all physical therapists and physical therapist assistants. The Board evaluates qualifications of applicants and investigates persons engaged in the practice of physical therapy in order to protect the public from unauthorized and unqualified practitioners.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4655
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://llronline.com/POL/physicaltherapy">http://llronline.com/POL/physicaltherapy</a>
<b>Administrator:</b>	Veronica Reynolds <a href="mailto:Veronica.reynolds@llr.sc.gov">Veronica.reynolds@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1952
<b>S.C. Code of Laws:</b>	40-45-5, et. seq.
<b>Regulation:</b>	101-01, et. seq.
<b>Board Member Slots:</b>	9
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 3 jurisdictions
<b>Licensure Period:</b>	Biennially, Expires December 31 <sup>st</sup>
<b>Endorsement/Reciprocity Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +12.0% <b>4 year growth:</b> +26.2%
<b>Total:</b>	6060   (FY15: 5413, FY14: 5398, FY13: 4802)
<b>Physical Therapist:</b>	3954
<b>Physical Therapist Assistant:</b>	2106
<b>Complaints Received:</b>	12
<b>Investigations:</b>	30
<b>Dispositions:</b>	21
<b>Consent Agreements:</b>	1 (Public)
<b>Dismissed:</b>	16 (Licensed)
<b>Letter of Caution:</b>	3
<b>Reprimands:</b>	1 (Public)

## Pilotage Commission

The Commission licenses qualified harbor pilots for the ports of Charleston, Georgetown and/or Little River. The Commission approves all applicants and places them into the apprenticeship program for training and qualification for licensure. The Commission takes appropriate disciplinary action when necessary. No licenses are issued through LLR.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803)896-4598
<b>Fax:</b>	(803)896-4719
<b>Website:</b>	<a href="http://llronline.com/POL/Pilotage">http://llronline.com/POL/Pilotage</a>
<b>Administrator:</b>	Rita A. Melton, DMD, BSN, RN <a href="mailto:rita.melton@llr.sc.gov">rita.melton@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Commission Established:</b>	1872
<b>S.C. Code of Laws:</b>	54-15-10, et.seq.
<b>Regulation:</b>	136-001, et.seq.
<b>Commission Member Slots:</b>	16
<b>How appointed:</b>	By the Governor
<b>Commission Meetings:</b>	Monthly
<b>Number of states and jurisdictions that license same profession:</b>	26 states, 0 jurisdictions
<b>Licensing Period:</b>	N/A
<b>Endorsement/Reciprocity Accepted:</b>	No
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> -4.8% <b>4 year growth:</b> -13.0%
<b>Total:</b>	20   (FY15: 21, FY14: 21, FY13: 23)
<b>Pilotage:</b>	20
<b>Complaints Received:</b>	0
<b>Investigations:</b>	0
<b>Dispositions:</b>	0

## Board of Podiatry

This Board issues licenses to qualified practitioners in podiatric medicine who have received proper training and education in the field. The Board investigates consumer complaints and provides discipline if necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11289 Columbia, SC 29211-1289
<b>Telephone:</b>	803-896-4500
<b>Fax:</b>	(803) 896-4515
<b>Website:</b>	<a href="http://llr.sc.gov/POL/Podiatry/">http://llr.sc.gov/POL/Podiatry/</a>
<b>Administrator:</b>	Sheridon Spoon <a href="mailto:sheridon.spoon@llr.sc.gov">sheridon.spoon@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1935
<b>S.C. Code of Laws:</b>	40-51-10, et. seq.
<b>Regulation:</b>	134-10, et. seq.
<b>Board Member Slots:</b>	5
<b>How appointed:</b>	Appointed by the Governor with the advice and consent of the Senate, one of whom must be a lay member from the State at large, one of whom must be a podiatrist from the State at large who shall serve as chairman, and three of whom must be podiatrists, one from each of the three districts elections
<b>Board Meetings:</b>	Biannually
<b>Number of states and jurisdictions that license same profession:</b>	50 States
<b>Licensure Period:</b>	Biennially, Expires December 31 <sup>st</sup> (odd years)
<b>Endorsement/Reciprocity Accepted:</b>	No
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> -1.0% <b>4 year growth:</b> +1.6
<b>Total:</b>	192    (FY15: 194, FY14: 196, FY13: 189)
<b>Podiatrist:</b>	192
<b>Complaints Received:</b>	9
<b>Investigations:</b>	11
<b>Dispositions:</b>	7
<b>Dismissed:</b>	5 (Licensed)
<b>Letter of Caution:</b>	2

## Board of Psychology

The Board regulates practitioners of psychology, accepts applications and conducts examinations for candidates to practice psychology in South Carolina. The Board has adopted a code of ethics governing licensed psychologists. The Board investigates complaints and provides discipline.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4664
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://llronline.com/POL/Psychology/">http://llronline.com/POL/Psychology/</a>
<b>Administrator:</b>	Marlo Thomas-Koger <a href="mailto:marlo.thomas-koger@llr.sc.gov">marlo.thomas-koger@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1968
<b>S.C. Code of Laws:</b>	40-55-20, et. seq.
<b>Regulation:</b>	Chapter 100
<b>Board Member Slots:</b>	8
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	At least biannually
<b>Number of states and jurisdictions that license same profession:</b>	50 States
<b>Licensure Period:</b>	Biennially, Expires November 30 <sup>th</sup> (odd years)
<b>Endorsement/Reciprocity Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> -0.9% <b>4 year growth:</b> +1.5%
<b>Total:</b>	764   (FY15: 771, FY14: 748, FY13: 753)
<b>Psychologist:</b>	754
<b>Temporary Permit:</b>	10
<b>Complaints Received:</b>	27
<b>Investigations:</b>	27
<b>Dispositions:</b>	15
<b>Dismissed:</b>	14 ( <b>Licensed</b> )
<b>Letter of Caution:</b>	1

## Real Estate Appraisers Board

The Board establishes qualifications for appraiser certification and licensure, administers examinations, investigates complaints, provides discipline, and regulates all other matters pertaining to the conduct and activities of real estate appraisers.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4630
<b>Fax:</b>	(803) 896-4427
<b>Website:</b>	<a href="http://llronline.com/POL/REAB/">http://llronline.com/POL/REAB/</a>
<b>Administrator:</b>	Laura Smith <a href="mailto:laura.smith@llr.sc.gov">laura.smith@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Board Established:</b>	1991
<b>S.C. Code of Laws:</b>	40-60-5, et. seq.
<b>Regulation:</b>	137-100, et. seq.
<b>Board Member Slots:</b>	7 (4 appraiser members, 1 real estate member, 1 financial member and 1 public member)
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	50 states, jurisdictions
<b>Licensure Period:</b>	Biennially, Expires June 30 <sup>th</sup> (even years)
<b>Endorsement/Reciprocity Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> -5.5% <b>4 year growth:</b> -8.9%
<b>Total:</b>	2553   (FY15: 2703, FY14: 2636, FY13: 2802)
<b>Apprentice Appraiser:</b>	149
<b>Certified General Appraiser:</b>	1022
<b>Certified General Mass Appraiser:</b>	28
<b>Certified Residential Appraiser:</b>	1027
<b>Certified Residential Mass Appraiser:</b>	67
<b>Licensed Appraiser:</b>	149
<b>Licensed Mass Appraiser:</b>	57
<b>Inactive Certified General Appraiser:</b>	14
<b>Inactive Certified Residential Appraiser:</b>	27
<b>Inactive Certified Residential Mass Appraiser:</b>	1
<b>Inactive Licensed Appraiser:</b>	11
<b>Inactive Licensed Mass Appraiser:</b>	1
<b>Temporary Permit:</b>	121
<b>Complaints Received:</b>	56
<b>Investigations:</b>	71
<b>Dispositions:</b>	26
<b>Cease and Desist:</b>	3
<b>Consent Agreement/Public:</b>	2
<b>Dismissed:</b>	7 (Licensed)
<b>Letter of Caution:</b>	14



## Real Estate Commission

As a regulatory office, the Commission establishes qualifications for licensure to practice real estate, ensures licensee compliance, disciplines licensees for violations of the law, and recommends legislation, which protects the public without stifling innovation and growth within the real estate industry.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11847 Columbia, SC 29211-1847
<b>Telephone:</b>	(803) 896-4400
<b>Fax:</b>	(803) 896-4427
<b>Website:</b>	<a href="http://llr.sc.gov/POL/REC">http://llr.sc.gov/POL/REC</a>
<b>Administrator:</b>	Roderick Atkinson <a href="mailto:roderick.atkinson@llr.sc.gov">roderick.atkinson@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Commission Established:</b>	1956
<b>S.C. Code of Laws:</b>	40-57-5, et. seq.
<b>Regulation:</b>	105-2, et. seq.
<b>Commission Member Slots:</b>	10
<b>How appointed:</b>	House and Senate members elect one person from each congressional district; Governor appoints two public members; Commission elects one at-large member.
<b>Commission Meetings:</b>	10 Annually
<b>Number of states and jurisdictions that license same profession:</b>	50 states
<b>Real Estate Licensure Period:</b>	Biennially, Expires June 30 <sup>th</sup>
<b>Endorsement/Reciprocity Accepted:</b>	Endorsement or Reciprocity Accepted: (GA & W VA): Other states must take S.C. licensing exam.
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +4.4% <b>4 year growth:</b> +1.2%
<b>Total:</b>	45890 (FY15: 43965, FY14: 46975, FY13: 45324)
<b>Broker:</b>	5133
<b>Broker In Charge:</b>	7481
<b>Property Manager:</b>	1456
<b>Property Manager In Charge:</b>	1232
<b>Salesman:</b>	20604
<b>Salesman (Provisional):</b>	2103
<b>Timeshare Registrant:</b>	304
<b>Inactive Broker:</b>	1608
<b>Inactive Property Manager:</b>	527
<b>Inactive Salesman:</b>	5441
<b>Inactive Timeshare Sales Registrant :</b>	1
<b>Offices:</b>	10,683
<b>Complaints Received:</b>	492
<b>Investigations:</b>	349
<b>Inspections:</b>	102
<b>Dispositions:</b>	146
<b>Cease and Desist:</b>	18
<b>Civil Penalty/Fine:</b>	18
<b>Consent Agreement:</b>	14 (Public)
<b>Corrective Action/Dismissed:</b>	4
<b>Dismissed:</b>	24
<b>Final Order:</b>	3
<b>Letter of Caution:</b>	22
<b>Probation:</b>	1
<b>Reprimand:</b>	18 (Public)
<b>Relinquished License</b>	20
<b>Revocation:</b>	1
<b>Voluntary Surrender:</b>	3
<b>ALC Order</b>	1

## Residential Builders Commission

The Commission licenses all residential builders and registers all specialty contractors in residential construction doing business in the state. Additionally, the Commission receives and investigates complaints from homeowners who are having problems with builders or specialty contractors.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4696
<b>Fax:</b>	(803) 896-4814
<b>Website:</b>	<a href="http://llronline.com/POL/ResidentialBuilders">http://llronline.com/POL/ResidentialBuilders</a>
<b>Administrator:</b>	Janet Baumberger <a href="mailto:janet.baumberger@llr.sc.gov">janet.baumberger@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Commission Established:</b>	1974
<b>S.C. Code of Laws:</b>	40-59-5, et. seq.
<b>Regulation:</b>	106-1, et. seq.
<b>Commission Member Slots:</b>	8
<b>How appointed:</b>	By the Governor
<b>Commission Meetings:</b>	Monthly
<b>Number of states and jurisdictions that license same profession:</b>	25 states
<b>Licensure Period:</b>	Biennially, Expires June 30 <sup>th</sup> (even years)
<b>Endorsement/Reciprocity Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> -0.7% <b>4 year growth:</b> -3.2%
<b>Total:</b>	21355 (FY15: 21497, FY14: 20406, FY13: 22050)
<b>COA Certificate of Authorization:</b>	216
<b>Electrical:</b>	1521
<b>Home Builders:</b>	8237
<b>Home Builders Inspector:</b>	1209
<b>HVAC Heating and Air:</b>	837
<b>Plumbing:</b>	1037
<b>Specialty:</b>	8298
<b>Complaints Received:</b>	695
<b>Hearings:</b>	137
<b>Investigations:</b>	919
<b>Dispositions:</b>	725
<b>Cease and Desist:</b>	249
<b>Citation:</b>	175
<b>Civil Penalty:</b>	57
<b>Civil Penalty and Probation:</b>	1
<b>Civil Penalty and Reprimand:</b>	19
<b>Consent Agreement:</b>	12 (Public)
<b>Dismissed:</b>	109 (Licensed: 89, Unlicensed: 20)
<b>Letter of Caution:</b>	14
<b>Order:</b>	14
<b>Order/Bond Claim:</b>	14
<b>Reprimand:</b>	52 (Public)
<b>Revocation:</b>	5
<b>Suspension:</b>	3
<b>Voluntary Surrender:</b>	1
<b>ALC Order:</b>	1

## Board of Social Work Examiners

The Board reviews applicant credentials and licenses social workers that practice in the state. The Board currently licenses five levels of social workers. The Board investigates complaints against licensees and disciplines licensees when it is determined to be necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4664
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://llronline.com/POL/SocialWorkers/">http://llronline.com/POL/SocialWorkers/</a>
<b>Administrator:</b>	Marlo Thomas-Koger <a href="mailto:marlo.thomas-koger@llr.sc.gov">marlo.thomas-koger@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1968
<b>S.C. Code of Laws:</b>	40-63-5, et. seq.
<b>Regulation:</b>	Chapter 110
<b>Board Member Slots:</b>	7
<b>How appointed:</b>	By the Governor with Senate confirmation
<b>Board Meetings:</b>	At least quarterly
<b>Number of states and jurisdictions that license same profession:</b>	50 States
<b>Licensure Period:</b>	Biennially, Expires December 31 <sup>st</sup> (even years)
<b>Endorsement/Reciprocity Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +9.6% <b>4 year growth:</b> +20.2%
<b>Total:</b>	5321   (FY15: 4855, FY14: 4862, FY13: 4428)
<b>Licensed Baccalaureate Social Worker (LBSW):</b>	850
<b>Licensed Independent Social Worker – Advanced Practice (LISW-AP):</b>	18
<b>Licensed Independent Social Worker – Clinical Practice (LISW-CP):</b>	1649
<b>Licensed Independent Social Worker - CP &amp; AP (Dual):</b>	75
<b>Licensed Masters Social Worker (LMSW):</b>	2683
<b>Approved Continuing Education Sponsor:</b>	46
<b>Complaints Received:</b>	42
<b>Investigations:</b>	47
<b>Dispositions:</b>	11
<b>Civil Penalty:</b>	1
<b>Dismissed:</b>	8 (Licensed)
<b>Probation:</b>	1
<b>Reprimand:</b>	1 (Public)

## Soil Classifiers Advisory Council

The Council's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating soil classifiers to ensure competent practitioners in the profession. The Council establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11419 Columbia, SC 29211-1419
<b>Telephone:</b>	(803) 896-4580
<b>Fax:</b>	(803) 896-9651
<b>Website:</b>	<a href="http://llronline.com/POL/soil">http://llronline.com/POL/soil</a>
<b>Administrator:</b>	Molly Price <a href="mailto:molly.price@llr.sc.gov">molly.price@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Andrew Rogers
<b>Council Established:</b>	1976
<b>S.C. Code of Laws:</b>	40-65-5, et. seq.
<b>Regulation:</b>	108-1 et. seq.
<b>Council Member Slots:</b>	5
<b>How appointed:</b>	By Agency
<b>Council Meetings:</b>	Biannually
<b>Number of states and territories that license same profession:</b>	35 states
<b>Licensure Period:</b>	Biennially, Expires January 31 <sup>st</sup>
<b>Endorsement/Reciprocity Accepted:</b>	No
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +4.5% <b>4 year growth:</b> +2.2%
<b>Total:</b>	46   (FY15: 44, FY14: 48, FY13: 45)
<b>Professional Soil Classifier:</b>	46
<b>Complaints Received:</b>	0
<b>Investigations:</b>	0
<b>Dispositions:</b>	0

## Board of Speech-Language Pathology and Audiology

This Board's primary responsibility is to protect the public through the regulation of professionals who practice Speech-Language Pathology or Audiology. The Board investigates complaints and disciplines when necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4655
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://llronline.com/POL/Speech/">http://llronline.com/POL/Speech/</a>
<b>Administrator:</b>	Veronica Reynolds <a href="mailto:veronica.reynolds@llr.sc.gov">veronica.reynolds@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1974
<b>S.C. Code of Laws:</b>	40-67-5, et. seq.
<b>Regulation:</b>	115-1, et. seq.
<b>Board Member Slots:</b>	5
<b>How appointed:</b>	By the Governor with advice and consent of the Senate
<b>Board Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	50 States
<b>Licensure Period:</b>	Biennially, Expires March 31 <sup>st</sup>
<b>Endorsement/Reciprocity Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> +11.7% <b>4 year growth:</b> +26.8%
<b>Total:</b>	2738   (FY15: 2452, FY14: 2429, FY13: 2159)
<b>Audiologist:</b>	239
<b>Speech-Language Pathologist:</b>	2347
<b>Speech-Language Pathologist – Assistant:</b>	87
<b>Speech-Language Pathologist – Intern:</b>	65
<b>Complaints Received:</b>	8
<b>Investigations:</b>	15
<b>Dispositions:</b>	3
<b>Dismissed:</b>	2 (Licensed)
<b>Letter of Caution:</b>	1

## Board of Veterinary Medical Examiners

The Board of Veterinary Medical Examiners aims to protect citizens by ensuring that only qualified and competent veterinarians, veterinary technicians, and animal health technicians operate in South Carolina. The Board establishes requirements for practitioners and enforces those requirements. The Board investigates complaints and disciplines when necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4598
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://llronline.com/POL/Veterinary/">http://llronline.com/POL/Veterinary/</a>
<b>Administrator:</b>	Rita A. Melton, DMD, BSN, RN <a href="mailto:rita.melton@llr.sc.gov">rita.melton@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1920
<b>S.C. Code of Laws:</b>	40-69-5, et. seq.
<b>Regulation:</b>	120-1, et. seq.
<b>Board Member Slots:</b>	10
<b>How appointed:</b>	Election by district; Top two candidates submitted to the Governor
<b>Board Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	50 States
<b>Licensure Period:</b>	Biennially, Expires March 31 <sup>st</sup>
<b>Endorsement/Reciprocity Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	<b>1 year growth:</b> -7.1% <b>4 year growth:</b> -0.3
<b>Total:</b>	2386   (FY15: 2567, FY14: 2594, FY13: 2392)
<b>Mobile Clinics:</b>	93
<b>Veterinarian:</b>	1825
<b>Veterinary Intern:</b>	11
<b>Veterinary Technician:</b>	457
<b>Complaints Received:</b>	70
<b>Investigations:</b>	113
<b>Inspections:</b>	7
<b>Dispositions:</b>	49
<b>Cease and Desist:</b>	4
<b>Dismissed:</b>	32 (Licensed)
<b>Letter of Caution:</b>	9
<b>Suspension:</b>	1
<b>ALC Order:</b>	1

## Division of Fire and Life Safety

141 Monticello Trail  
Columbia, S.C. 29203  
(803) 896-9800

### LLR Deputy Director:

Robert O. Polk

The Division of Fire and Life Safety's goal is to make South Carolina safer by providing programs and services to enhance the quality of life for citizens, visitors, and firefighters. The Division consists of the Office of the State Fire Marshal, the S.C. Fire Academy, and the S.C. Emergency Response Task Force.

Chief Robert O. Polk was appointed by S.C. Gov. Nikki R. Haley as the State Fire Marshal effective August 1, 2014. He was also appointed by the Governor to serve on the State Emergency Response Commission. By S.C. Code of Laws, the State Fire Marshal also serves as the following: ex-officio member on the S.C. Manufactured Housing Board, chairman of the Firefighters Mobilization Oversight Committee, consultant to the Board of Pyrotechnic Safety, and staff support to the Liquefied Petroleum Gas Board.

**SOUTH CAROLINA  
STATE FIRE**

The Office of State Fire Marshal is comprised of Community Risk Reduction, Inspection Services, Engineering Services, Licensing and Permitting, and Emergency Medical Services Training.

The S.C. Fire Academy, per S.C. Code of Laws (23-10-10), is operated for the express purpose of educating and training the state's paid, volunteer, and industrial fire service personnel. The Fire Academy also provides leadership, guidance, and services to help the fire service carry out its responsibilities at the local level.

The role of the S.C. Emergency Response Task Force (SCERTF) is to assist local, regional, and state governments in times of need. The Task Force assists by providing subject matter experts, guidance, and on-scene professional resources during disasters or emergencies that overwhelm local resources. The Task Force provides responses to all phases of firefighting, structural collapse, helicopter rescue, water rescue, and hazardous materials incidents. This response can range from sending two specific field experts to providing hundreds of firefighters to assist in a large-scale disaster. In addition, the SCERTF supports LLR's role in emergency support functions within the State Emergency Response Plans and day-to-day operations.

### OFFICE OF STATE FIRE MARSHAL

#### State Fire Marshal:

Robert O. Polk

The Office of State Fire Marshal, per S.C. Code of Laws (23-9-10), has regulatory responsibility to ensure compliance with state fire safety regulations. This is accomplished through inspection activities by deputy state fire marshals in the field, code consultation, and plans review services provided by the Engineering Services section.

**Firefighter Registration:** S.C. State Fire, per S.C. Code of Laws (40-80-10), is also responsible for the registration of South Carolina firefighters. By law, firefighters employed on or after July 1, 2001, must register and complete a name-based criminal records check. In FY 2016, the Office requested and processed 2959 State Law Enforcement Division background checks. In comparison, 2605 background checks were performed in FY 2015.

## **FIRE PORTAL**

**Fire Portal:** In order to provide fire department personnel with a streamlined registration system, a user-friendly online database known as the "Fire Portal" currently reports 545 fire departments with nearly 17,800 firefighters. This "one stop shop" allows fire chiefs (and assigned administrators) to electronically submit SLED background checks, file mandatory

reports (quarterly inspections and annual fire equipment certificates), update rosters, and revise Firefighter Mobilization records. The Fire Portal is also a tool for fire department training officers as they are able to approve/register firefighters for classes, run selected performance reports, and view a complete training schedule. Once an email is provided for login access, an individual firefighter is able to view available courses, sign up for a class, and view a current Academy transcript.

Fire Portal Usage		
Year	Individual Users	Number of Fire Departments
2016	7500	470
2015	5100	469

**Reporting Local Inspections:** Quarterly inspections are conducted by local fire departments, and the total numbers are reported via the online Fire Portal. These reports, per S.C. Code of Laws (23-9-310), are due Dec. 31 (of previous year), March 31, June 30, and September 30 of current year. During the 2016 reporting period, the total number of occupancies inspected was 118428.

**Annual Fire Equipment Report Statistics:** Per S.C. Code of Laws (23-9-310), in order to receive One Percent funding, a qualified fire department must submit an annual fire equipment certificate. This information is submitted via the online Fire Portal and has four separate categories: Fire department information (address, population coverage, water source, etc); S.C. Firefighters' Association membership verification and other data (fund balance); Firefighter information (updated roster); and Apparatus information.

In FY 2016, \$700 million (estimated) in equipment was reported:

Equipment Type	Total Number	Total Estimated Value
Aerial/Ladder/Platform	242	\$126,904,235.62
Ambulance	83	\$9,565,743.00
ATV/UTV	73	\$800,420.00
Boat	90	\$3,899,307.45
Brush Truck	545	\$18,973,967.86
Breathing Air Truck	48	\$5,286,606.00
Engine (Structural)	1794	\$387,274,382.30
Rescue	339	\$48,404,430.44
Staff Vehicle 4WD	318	\$8,997,129.39
Crew Transport	49	\$983,939.00
Tanker/Tender	585	\$71,209,768.61
Rehab Truck	32	\$1,521,505.00
Mobile Command/Communications Post	51	\$2,156,196.00
Other	301	\$14,036,366.29
<b>TOTAL:</b>		<b>\$700,013,996.96</b>

**One Percent Fund:** This fund, which is commonly referred to as "one-percent money," is a one-percent tax collected on fire insurance premiums written in the state. To obtain these funds, fire departments must submit quarterly inspection reports and annual fire equipment certificates to this Office. In 1907, the S.C. General Assembly passed the Firemen's Insurance and Inspection Fund Act (see S.C. Code of Laws 23-9-310) for "the betterment and maintenance of skilled and efficient fire departments within the county." After reports are received and verified, the qualifying information is provided to applicable county treasurers. The money is then distributed by each county treasurer to qualified fire departments based on the percentage of the total assessed value of the county that constitutes the fire department's response or coverage area. By law, fire departments must spend one-percent money in one of three categories: retirement and insurance, training and education, or recruitment and retention.

**Social Media:** Using the "SC State Fire" Twitter account, the Division provides informative updates to interested followers. The account currently has more than 900 followers (an increase of almost 300 followers since its FY 2015 inception) with

#### SC State Fire

@SCStateFire

Official Twitter account of South Carolina Division of Fire and Life Safety - home of the Fire Marshal's Office, State Fire Academy, and SC-TF1. #fireportal

Columbia, SC

scfiremarshal.llronline.com

the majority being fire departments, chiefs, firefighters, media outlets, and other state agencies. The Twitter account also allows the Division to follow almost 200 Twitter accounts consisting of South Carolina fire departments, state, and federal agencies as well as media outlets. During the eight-week recruit school, training photographs and videos (GIFs) are showcased using the Twitter account.



**Volunteer Incentive Program (VIP):** Additionally, per S.C. Code of Laws (23-9-190), this Office compiles Volunteer Incentive Program (VIP) certification team reports for "Qualified Rescue Squads" and "HAZMAT Teams" and submits them to the S.C. Department of Revenue. In FY 2016, the OSFM reported the following (2014 and 2015 provided for comparison) number of members.

Year	Qualified Rescue Squad members	HAZMAT Team members
2016	559	85
2015	687	93
2014	799	111

**Division Logo:** To boost recognition and present a fresh image, a new logo was designed in-house and approved by the Governor's office in FY 2015. The five-pointed gold star enclosed in a red circle has been in use since May 1, 2015, and replaces the original solid gold star.





**State Agency Partnerships:** To provide assistance, the Division also partners with several other state agencies. These include:

- Department of Administration – Inspection of existing state buildings
- Department of Commerce – Consultation with new business enterprises
- Department of Corrections – Assistance to inspect prisons/detention centers; provides inmate labor Department of Disabilities and Special Needs – Plan reviews and inspection of licensed facilities
- Department of Education’s Office of School Facilities – Inspections for new construction and public school renovations
- State Engineer’s Office – Review of sprinkler plans
- EdVenture Museum – Providing personnel and program support
- Emergency Management Division – Assistance with development of State Emergency Operation Plan
- Department of Health and Environmental Control – Collaborate with HazMat mitigation and a pediatric disaster management project.
- Department of Social Services - Inspection of foster homes

## Community Risk Reduction

### Section Chief:

**Tim Wojcik**

The Office of State Fire Marshal is responsible for programs designed to educate and enhance public awareness of fire safety and community risk reduction efforts. The Community Risk Reduction (CRR) team manages the Fire Marshal’s initiatives surrounding community risk reduction and data management. This section also continues to coordinate the Community Loss Education and Response (CLEAR) Team.

Major program areas include:

- Public Fire and Life Safety Education Delivery
- Data Collection and Management
- Fire Incident Research and Investigation
- Major Incident Support
- Smoke Alarm Installation
- Quarterly Public Fire and Life Safety Educator Training

To provide fire and life safety programs for school and family audiences, the Division and EdVenture Children's Museum continue their partnership. This arrangement allows LLR to provide personnel and program support for Dalmatian Station and Home Safe Home (a fire safety exhibit) within EdVenture. State Fire staff members are responsible for program development, delivery, and outreach activities. In FY 2016, risk reduction messages were shared with 2623 adults and 7048 children during direct delivery of Community Risk Reduction programs.

For example, “Little Sparks” is an interactive program designed for children up to seven years old and teaches them how to recognize and respond to the most common causes of residential fires. Another program, “Burning Questions” teaches children eight years old and older the chemistry of fire. The program uses six scientific experiments to demonstrate the properties of fire.

### CLEAR Team

Every fatal fire in South Carolina is researched by a State Fire CLEAR staff member. The CLEAR team is comprised of several duty chiefs (weekly rotation), as well as a statistical research analyst, community risk reduction curriculum specialist, fire researcher, and the State Fire Marshal. Afterwards, to develop programs to better address South Carolina’s fire fatality problem, aggregate information is shared quarterly with the team and other stakeholders.

### Fire and Life Safety Educator’s Quarterly Training

To provide ongoing, high-quality training to community risk reduction and fire and life safety educators, CRR conducts Fire and Life Safety Educator’s Quarterly training sessions. These six-hour sessions are interactive and often include subject matter experts from other disciplines. Each session provides attendees with continuing education credits that meet the job performance requirements of NFPA 1035 that, in turn, assists their fire department with earning maximum ISO scale credit in the CRR category. In FY 2016, CRR trained 103 quarterly attendees.

In FY 2016, the Community Risk Reduction Working Group continued meeting with the goal of advising and collaborating with the Office of State Fire Marshal in regard to Community Risk Reduction efforts and campaigns. Members of the working group include representatives from the S.C. Firefighters’ Association, the S.C. EMS PIER Team, S.C. FALSE, S.C. Fire Marshals’ Association, American Red Cross, S.C. Office on Aging, S.C. Office of Rural Health, Palmetto State Teachers’ Association, EdVenture Children’s Museum, and S.C. Safe Kids.

## Fire Fatalities

State law requires the Fire Marshal's Office to collect and analyze data on fire fatalities. In FY 2016 (chart below), there was a decrease in the number of fire deaths (67) compared to the previous year (93). The average age of those who died in fires was 55, and the majority of the fire victims (67 percent) were older than 50. Additionally, October 2015 was the deadliest fire fatality month with 13 victims, compared to two fire fatalities in September 2015.

South Carolina Fire Fatalities		
	FY 2016	FY 2015
<b>Number of Fire Fatalities</b>	67	93
<b>Average Age</b>	55 years	52 years
<b>Percent older than 50 years</b>	67 percent (45 victims)	60 percent (56 victims)
<b>Percent between 20-50 years</b>	21 percent (14 victims)	27 percent (25 victims)
<b>Percent younger than 20</b>	12 percent (8 victims)	12 percent (11 victims)
<b>Percent Male</b>	60 percent	66 percent
<b>Number of Fatal Fire Incidents</b>	60	76
<b>Number of Multiple Fire Fatalities</b>	7 incidents	15 incidents
<b>Highest Fire Fatalities by Month</b>	October 2015 (13 victims)	December 2014 (18 victims)
<b>Lowest Fire Fatalities by Month</b>	September 2015 (2 victims)	September 2014 (1 victim)
<b>Number of Residential Fires</b>	55 residential fire fatalities	78 residential fire fatalities

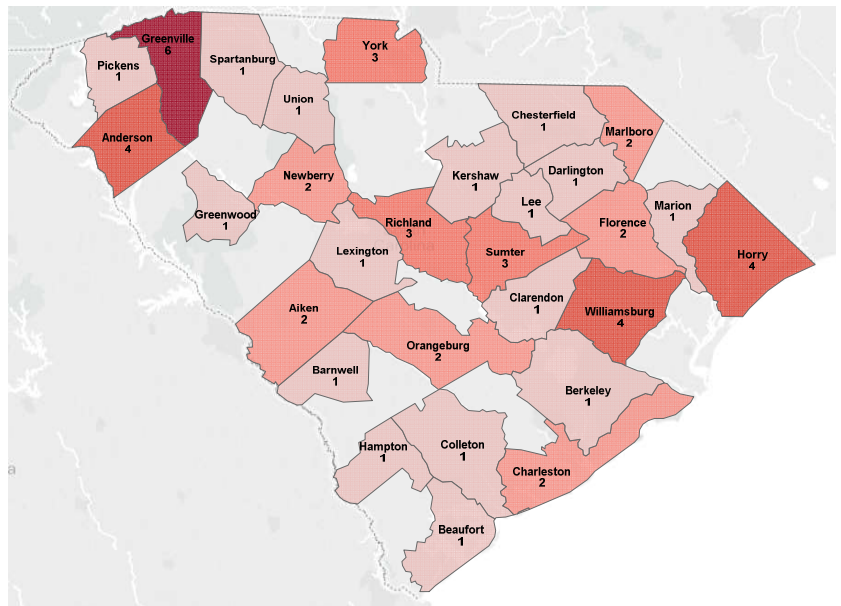
Data collection is accomplished through the National Fire Incident Reporting System (NFIRS) and used by South Carolina fire departments. After a fire department responds to an incident, a statistical report is completed. These statistics are analyzed by county, cause, presence of a smoke alarm, age of fire death victim, and type of structure. This statistical information represents information provided by more than 400 participating fire departments through the Fire Incident Reporting System.

The map reflects FY 2016 fire fatalities by county. Greenville County had the highest total of fire fatalities at six. Additionally, 29 counties had at least one fire fatality.

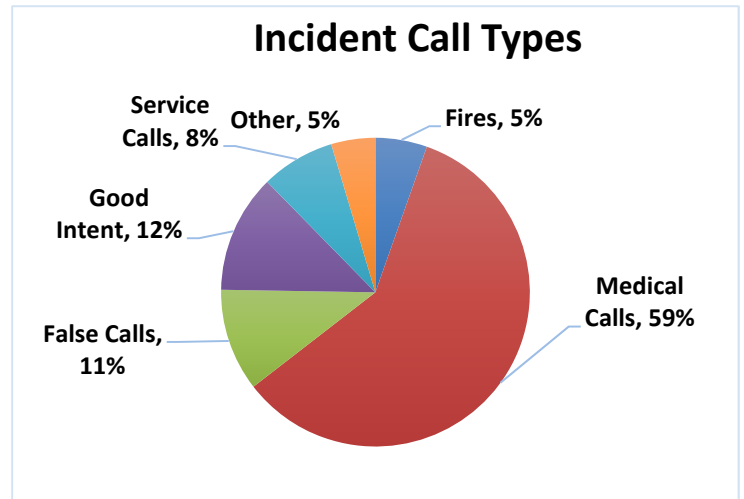
Although not reflected on the map, 29 fire fatalities occurred in homes with no smoke alarm present. CRR records indicate 27 citizens died while attempting an escape, and another seven while sleeping. As a result, the Division has continued two safety campaigns - "Get Out and Stay Out" and "Shut the Door."

There were 279,488 incidents reported accounting for a property loss of more than \$130 million. The Division's CLEAR Team responded and assisted fire departments with many of these fire fatalities and large loss fires.

Data management programs continue to expand beyond simple maintenance of National Fire Incident Reporting Systems. Data management is also involved in fire service related research. CRR has the ability to assist fire departments with data analysis, GIS mapping, and quality control. In FY 2016, CRR impacted 261 fire departments, through training, answering questions and analysis requests, and helping build NFIRS programs in local departments where there previously were none. A standard operating guideline was implemented to provide local departments a baseline of how, when, and what to report to the State NFIRS Program.



This chart reflects the percentages of total incidents by call type. For example, EMS (medical) incidents were almost 60 percent of calls, and 11 percent are false alarms. Five percent of incidents were fires, which caused more than \$120 million in damages to property and contents. Of that amount, nearly \$2.5 million is attributed to intentionally ignited fires.



Significant fires with property loss estimates greater than \$1 million have an impact on communities and local economies. The chart below reflects the significant FY 2016 fires listed by the date of the incident, city, property type, and dollar loss.

Date	City	Property Type	Dollar Loss in Millions
July 19, 2015	Port Royal	Restaurant or cafeteria	1.5
July 20, 2015	Aiken	Multi-family dwellings	1.3
July 29, 2015	Greenville	Manufacturing, processing	2
October 16, 2015	Columbia	Open land or field	1
December 13, 2015	North Charleston	Manufacturing, processing	2
March 9, 2016	Green Pond	1 or 2 family dwelling	1.6
April 9, 2016	Mt. Pleasant	1 or 2 family dwelling	1.3
May 11, 2016	Cayce	1 or 2 family dwelling	1
June 16, 2016	Pawleys Island	Multi-family dwellings	1

### Fire Prevention Grants and Partnerships

In order to improve lifesaving educational initiatives across South Carolina, the Community Risk Reduction Team has spearheaded multiple partnerships. Additionally, multiple grant opportunities have made it possible to improve the impact of the following lifesaving efforts:

- The **Autism Spectrum Disorder (ASD) Emergency Planning Research Project** is a collaborative effort between the State Fire Marshal's office and the University of South Carolina, College of Nursing. This research project challenges the literacy levels and validity of current ASD fire and life safety messaging. It has a strong focus on providing recommendations for improvements to these messages which will be utilized across the United States to provide ASD caregivers the right tools to protect the ASD individual from fire injury or death. The initial findings are expected to be released in late 2016.
- The **Carbon Monoxide Awareness Training** project is an educational partnership between the Jeffrey Lee Williams Foundation, the Batesburg-Leesville Fire Department, and the Division of Fire and Life Safety. This partnership will produce two online educational modules. Module one is designed for the public to learn about and mitigate the dangers of carbon monoxide in their homes. Module two is designed for first responders to learn about detecting and mitigating carbon monoxide incidents, as well as recognizing the signs and symptoms of carbon monoxide exposure during medical calls for service. Both modules are expected to be released in FY 2017.
- The State Fire Marshal's office is a partner with the **Home Fire Preparedness Campaign** - an American Red Cross program. One of the major goals is to install 50,000 smoke alarms in homes across South Carolina from 2015-2017. During FY 2016, the program installed more than 20,000 smoke alarms in S.C. homes. The State Fire Marshal's office continues to provide technical expertise in the area of education and logistics.
- Several entities including the State Fire Marshal's office, S.C. Association of Fire Chiefs', Vision 20/20, and multiple local fire departments have partnered to bring the **Home Fire Safety Patrol – Sound Off** program to this state. The program provides educationally viable fire and life safety messages, and smoke alarm installations, to second and third graders living in the areas where the highest risk of injury or death from fire exists. The program also utilizes local firefighters and teachers to provide this education. To assure the fire and life safety messages are effectively delivered, pre- and post-testing will take place. The program is expected to begin in FY 2017.

- The Office of State Fire Marshal, the S.C. State Association of Fire Chiefs', and multiple local fire departments through the Michigan Public Health Institute from DHS/FEMA's Grant Program Directorate and the Assistance to Firefighters Grant Program – Fire Prevention and Safety Grants will partner to deliver the **1,000 Smoke Alarm Program** to the highest risk areas in S.C. where injury or death from fire is most likely. In addition, the program will provide assistance to participating fire departments in the development of a "Home Fire Inspection Survey" that will place firefighters in the homes they protect to educate residents about reducing the risk and impact of fires. Additionally, participating departments will receive education for their staff in the area of current public risk reducing fire messaging and smoke alarm technology. The program is grant funded by Vision 20/20 and is expected to be completed by August 2017.

#### Community Risk Reduction Research Projects

The Community Risk Reduction section recognizes the importance of evidence-based decision making, resulting in a better focus of effort and resources to where the highest-risk communities are located. With the help of data collected by local fire departments, South Carolina can be at the forefront of fire science and research within the next few years.

A large-scale project is being developed to identify the causes of elderly fire fatalities and will begin in FY 2017. With this project, select local departments will complete a questionnaire to determine several human factors and code issues that may have prevented the survivability of a single-family dwelling fire. As victims over the age of 50 consistently represent two-thirds of fire fatalities in S.C., this research project will identify where to target the message to reduce the number of fatalities in home fires.

As more research projects are being implemented, local fire departments are eager to work closely with and align themselves in mission with the State Fire Marshal. More fire departments are taking a preventative approach, which starts with ample data collection, partnerships with neighboring districts and agencies, and educating communities to keep them fire safe.

FY 2016 Staff Related Information	
Staff Positions	Number of Personnel (5)
Community Risk Reduction Program Manager	1
Statistical Research Analyst	1
Curriculum Coordinator	1
Community Risk Reduction Program Assistants (Temp/PT)	2

#### Code Enforcement & Fire Marshal Training

##### Section Chief:

**Shawn Stickle**

This section performs fire and life safety inspections for state buildings, public schools, fire equipment dealers, outdoor and indoor fireworks displays, Liquefied Petroleum gas, explosive magazines, contractual obligations, at the request of local officials. It also provides fire marshal training and certification to employees of local and state governments who perform fire inspection duties certified in accordance with S.C. Code of Laws 23-9-30.

Fire and Life Safety Inspection Statistical Information					
Inspection Statistic	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Inspections Per Deputy SFM (average)	970	947	840	873	855
Inspections Completed by Deputy SFMs	14549	11361	10923	11355	11118
Total Violations Cited	7804	4284	5265	7875	8521

The Code Enforcement Section focuses on conducting fire and life safety inspections throughout the state in various occupancies and conducting specialized inspections related to facilities obtaining state licenses or permits from the Office of State Fire Marshal and other state agencies.

FY 2016 Total Inspections per County (Top Five)	
County	No. of Inspections
Richland	1281
Greenville	1094
Spartanburg	653
Charleston	622
Lexington	574

During FY 2016, there were 35 fire marshal-related courses delivered to 1439 students, comprised of design professionals and building officials. These courses are delivered at the Academy, and regionally throughout the state, and provide required continuing education hours and a mechanism to improve statewide consistency of code interpretation and enforcement. There were more than 650 active certified fire marshals performing inspections in their local jurisdictions.

FY 2016 Fire Marshal Training and Certification			
Fire Marshal Training and Certification	FY 2014	FY 2015	FY 2016
ICC Fire Marshal Training Attendees	75	76	44
NFA Fire Inspection Principles (80 hours) Attendees	N/A	N/A	16
Fire Marshal Quarterly Training Courses	24	33	32
Quarterly Fire Marshal Training Attendees	1194	1375	1347
Number of Certified Fire Marshals	620	655	666

FY 2016 Statistical Staff-Related Information	
Staff Positions	Number of Personnel (15)
Chief Deputy State Fire Marshal	1
Senior Deputy State Fire Marshals	3
Senior Deputy State Fire Marshal of Training	1
Deputy State Fire Marshals	10

## Engineering Services

### Section Chief:

**David Blackwell, P.E.**

The Engineering Services Section provides technical assistance and consultation services to design professionals, state officials, local building and fire officials, contractors, builders, building owners, and the public. Staff is responsible for plan reviews of: buildings, fire sprinkler systems, fire alarm systems, aboveground storage tank (AST) motor vehicle fuel storage and dispensing systems at retail service stations, liquefied petroleum gas (LP Gas) storage tank installations, and other reviews, as necessary, to assist design professionals, other state Authorities Having Jurisdiction (AHJs), local AHJs, and resident fire marshals (see S.C. Code of Regulations, Chapter 71, Article 8). Staff also assists other Agency divisions with special projects, research, and development of future regulations and state statutes.

FY 2016 Staff Related Information	
Staff Positions:	Number of Personnel (6)
Chief Engineer	1
Engineer	1
Engineering Associates	3
Administrative Assistant	1

FY 2010 – FY 2016 Statistical Information							
TYPE OF PLAN REVIEW	Fiscal Year/Number of Plan Review Projects*						
	FY10	FY11	FY12	FY13	FY14	FY15	FY16
Building fire & life safety	14	12	6	6	6	7	10
Fire alarm system	2	6	5	4	1	1	0
AST fuel storage and dispensing systems	0	1	3	3	0	1	1
Alternate extinguishing system	0	0	4	2	0	0	0
LP-gas system	5	30	35	12	11	9	7
Fire protection sprinkler system – aboveground	492	574	641	646	602	648	699
Fire protection sprinkler system – underground	128	121	144	172	149	128	258
Hydrogen facility	0	2	0	0	3	1	3
<b>Total number of plan review projects</b>	<b>641</b>	<b>746</b>	<b>838</b>	<b>845</b>	<b>772</b>	<b>795</b>	<b>978</b>

### Developments, Activities, and Select Accomplishments:

In FY 2016, new equipment was acquired to improve processing of plans. These include high definition TV screens to display electronic plans at the scale they were intended to be viewed, and more powerful desktop computers to improve capabilities of staff to conduct plan reviews faster and more accurately and provide better customer service.

The chief engineer continues to serve on the S.C. Building Codes Council. He also works with various LLR and OSFM staff to draft revised State Fire Marshal's Rules and Regulations which were submitted to the legislature and became effective in FY 2016. Among the many improvements in the revised regulations are refinements to foster homes requirements to improve upon the changes made in FY 2015. Changes are designed to provide appropriate fire safety requirements with certain options to facilitate compliance and assist the South Carolina Department of Social Services in its goals to reduce obstacles to child placements.

Staff continues to participate in a State Design Professionals Group and relate and discuss matters of common interest to state employees in the design and construction industry, including legislation, laws, regulations, codes, standards, and interpretations. The chief engineer also works with the Board of Registration for Professional Engineers and Land Surveyors: to clarify the practice of engineering with regards to fire protection systems; to clarify the application of building codes and their requirements; and, to advise the Board on planned revisions to their regulations.

The chief engineer, along with select staff,:

- Participates in the Building Codes Council and International Code Council code development processes.
- Continues to assist the State Department of Education on various matters related to fire and life safety in public schools.
- Continues to grow and develop in their positions benefitting from multiple formal training and educational opportunities.

Staff continues to participate in Board meetings, and, when appropriate, provide Boards with relevant information and address matters of concern.

Lastly, to improve plan review services, staff continues to identify and investigate multiple technology, process, and policy solutions. Some of these technological solutions are planned to be purchased, researched, developed, and/or implemented in FY 2017 to improve: the electronic storage and communication of plan review documentation and results; data collection, analysis, and reporting; and instructional/educational services for customers.

## Licensing and Permitting

### Section Chief:

**Ray Hoshall**

This section is tasked with: the licensing and permitting responsibilities statewide for Liquid Petroleum (LP) gas installers, resellers, and cylinder exchange facility dealers; LP gas employees; public fireworks displays; proximate audience fireworks displays; individual pyrotechnic operators and trainees; the storage, use, sale, and manufacturing of explosives; individual blaster employees; and fire equipment dealers and employees. It also evaluates cigarette manufacturers' certifications, issues approvals, and performs random testing and compliance inspections.

In April 2016, the L&P Section transferred the administration and support function for the S.C. Board of Pyrotechnic Safety to the LLR POL Section, and in September 2016 (anticipated), the administrative and support function for the S.C. Liquefied Petroleum Gas Board will also be transferred to POL. Permitting inspections for these two POL Boards continue to be conducted by the OSFM.

FY 2016 Staff Related Information	
Staff Positions	Number of Personnel
Chief of Licensing and Permitting	1
Administrative Assistants	2
<b>Mailing Address:</b>	141 Monticello Trail, Columbia, SC 29203
<b>Telephone:</b>	(803) 896-9800
<b>Administrator:</b>	Ray Hoshall Ray.Hoshall@llr.sc.gov

The L&P Section verifies each blaster is certified to engage in the sale, use, or storage of explosives. Additionally, blasting permits are obtained before anyone is authorized to perform any blasting or to use any explosives for demolishing a structure, blasting out rock, earth or any other substance or material. Permits are issued for permanent and mobile explosive magazines. Licenses for the sale of explosives are also issued.



<b>Explosives Control Act / Blasters</b>	
<b>Website:</b>	<a href="http://www.scfiremarshal.llronline.com">http://www.scfiremarshal.llronline.com</a>
<b>S.C. Code of Laws:</b>	23-36-10, et. seq.
<b>Regulation:</b>	71-8302, et. seq.
<b>Licensure Information:</b>	
<b>Licensure Period:</b>	Annually 12/31
<b>Endorsement/Reciprocity Accepted:</b>	No
<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	State exam on S.C. statutes, rules and regulations and NFPA Codes
<b>Statistical Information FY 2016</b>	
<b>Licensee Category:</b>	
Blasters Licensed (individuals performing blasting operations)	139
Blasting Permits Issued (specific location permits to blast)	180
Explosive Magazine Permits Issued (storage of explosive materials)	313
Explosive Dealers (sellers of explosive materials)	6
Explosive Magazine Inspections Conducted	62

The L&P Section verifies firms and personnel in the portable fire extinguishers and fixed engineered and pre-engineered fire protection systems business are properly trained. For example, since water spreads most commercial kitchen fires instead of extinguishing them, wet chemical systems are used to provide protection against hot grease and prevent fire from spreading. These wet chemical systems must be properly installed by a licensed company and permitted employee.

<b>Fire Equipment Dealer Licensure</b>	
<b>Website:</b>	<a href="http://www.scfiremarshal.llronline.com">http://www.scfiremarshal.llronline.com</a>
<b>S.C. Code of Laws:</b>	23-9-45
<b>Regulation:</b>	71-8303 et seq.
<b>Licensure Information:</b>	
<b>Licensure Period:</b>	Biennially
<b>Endorsement/Reciprocity Accepted:</b>	No
<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	State exam on S.C. statutes, rules and regulations and NFPA Codes
<b>Statistical Information FY 2016</b>	
<b>Licensee Category:</b>	
Fire Equipment Company Licenses Issued	150
Fire Equipment Employee Permits Issued	724
Fire Equipment Company Inspections Conducted	4

To reduce the likelihood of cigarettes becoming an ignition source for upholstered furniture, mattresses, and bedding, cigarettes sold in South Carolina must meet certain criteria. As each cigarette must be properly marked "FSC," this Section evaluates manufacturers' certifications, issues approvals, and performs random testing and compliance inspections.

<b>Reduced Cigarette Ignition Propensity Standards and Firefighter Protection</b>	
<b>Website:</b>	http://www.scfiremarshal.llronline.com
<b>S.C. Code of Laws:</b>	23-51-10, et. seq.
<b>Licensure Information:</b>	
<b>Licensure Period:</b>	Triennially
<b>Manufacturers Holding S.C. FSC Certification</b>	41
<b>Brand Styles of Cigarettes Certified</b>	1210

LP gas is a flammable mixture used in heating and cooking appliances and vehicles. This Section utilizes deputy state fire marshals to conduct on-site facility inspections and verify employees are qualified to work with this type of flammable material.

<b>Liquid Petroleum (LP) Gas Board</b>	
<b>Website:</b>	http://www.llr.sc.gov/POL/LPgas/
<b>Board Established:</b>	1999
<b>S.C. Code of Laws:</b>	40-82-5, et. seq.
<b>Regulation:</b>	71-8304, et. seq.
<b>Board Member Slots:</b>	7 (No vacancies)
<b>How appointed:</b>	Appointed by the Governor
<b>Board Meetings:</b>	At least annually (as called by Chairman)
<b>Licensure Information:</b>	
<b>Licensure Period:</b>	Biennially
<b>Endorsement/Reciprocity Accepted:</b>	No
<b>Licensee Population Trend:</b>	Stable
<b>Type of Exam:</b>	State exam on S.C. statutes, rules and regulations and NFPA Codes
<b>Statistical Information FY 2016</b>	
<b>Licensee Category:</b>	
Companies licensed to provide LP Gas Operations	815
Individuals permitted to perform LP Gas Operations	926
LP Gas Inspections Conducted	98

Explosions, flashes, smoke, flames, fireworks, and other pyrotechnic-driven effects are often used in the entertainment industry (i.e. concerts, football games, theatrical performances). The Licensing and Permitting Section (L&P) is tasked with promoting safety of the public and the environment by the effective regulation of this profession to include on-site inspections.

Additionally, certain times of the year (New Year's Eve and July 4) are traditionally celebrated by using fireworks, which may be sold and used in South Carolina. This Section is tasked with inspecting temporary (90-day) or annual firework stands/stores, as requested by the Board of Pyrotechnic Safety. Prior to opening, these stands/stores must be inspected by a deputy state fire marshal.



**NOTE:** In April 2016, the L&P Section transferred the administration and support function for the S.C. Board of Pyrotechnic Safety to the LLR POL Section.

<b>Board of Pyrotechnic Safety (From July 1 - April 30, 2016)</b>	
<b>Website:</b>	http://www.llr.sc.gov/POL/Pyrotechnic/
<b>S.C. Code of Laws:</b>	40-56-1, et. seq.
<b>Regulation:</b>	71-8305, et. seq.
<b>Board Member Slots:</b>	7 (1 vacant position)
<b>How appointed:</b>	Appointed by the Governor
<b>Board Meetings:</b>	At least annually (as called by Chairman)
<b>Licensure Information:</b>	
<b>Licensure Period:</b>	Operators: Biennially Retail Sales: Annually Temporary Sales: 90 days from date of issue
<b>Endorsement/Reciprocity Accepted:</b>	No
<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	State exam on S.C. statutes, rules and regulations and NFPA Codes
<b>Statistical Information FY 2016</b>	
<b>Licensee Category:</b>	
<b>Professional Fireworks Related</b>	
Pyrotechnic Operators Licensed	94
Pyrotechnic Trainee Operators Licensed	57
Public Fireworks Display Permits Issued	241
Proximate Audience Fireworks Display Permits Issued	32
Public Fireworks Display Inspections Conducted	9
Proximate Audience Fireworks Inspections Conducted	2
<b>Consumer Fireworks Related</b>	
Wholesaler/Storage Licenses Issued	N/A
Jobber Licenses Issued	N/A
Retail Sales Licenses Issued (temporary and annual)	N/A
Retail Sales Fireworks Inspections Conducted	2098
Wholesale/Storage/Jobber Fireworks Inspections Conducted	N/A

## EMERGENCY MEDICAL SERVICES TRAINING

### **Section Chief:**

**Justin McConnell**

The EMS Training Section was created in FY 2015, reporting directly to the State Fire Marshal. In FY 2016, supervision was transferred to the newly created State Fire Executive Officer position. According to the S.C. Department of Health and Environmental Control (DHEC), an increasing number of credentialed pre-hospital providers (EMT-B, EMT-I/A and EMT-P) are associated primarily with a fire department. In FY 2016, a full-time education coordinator was hired and work began on innovative training programs such as a hybrid online/classroom Emergency Medical Responder course and an “inverted classroom” EMT Basic program.

The EMS Section coordinates CPR and First Aid classes for the Academy recruit program and, in FY 2017, will offer several catalog courses. In FY16, 170 students were trained in CPR, First Aid, or Blood Borne Pathogens. The section is also involved in multiple EMS-related committees in the state. These include “EMS for Children” assisting DHEC with a project focusing on pediatric disaster management.

The EMS Programs Working Group continues to advise and support the development of EMS training programs. It has representation from the South Carolina Firefighters' Association, EMS Association, EMS Educators Association, Private Ambulance Providers Association, and the Carolinas Hospital System.

FY 2016 Staff Related Information	
Staff Positions	Number of Personnel (2)
EMS Education Coordinator	1
Medical Control Physician (Temp/PT)	1

## STATE FIRE ACADEMY

**141 Monticello Trail  
Columbia, South Carolina 29203  
(803) 896-9850**

### Superintendent:

**Ken Kerber, Assistant State Fire Marshal**

The Fire Academy's mission, per S.C. Code of Laws 23-10-10, is to provide statewide training for South Carolina fire service personnel: paid, volunteer, airport crash rescue firefighters, industrial fire brigade, and other emergency response personnel. Through more than 200 different courses, and the ability to customize programs, the South Carolina Fire Academy provides basic and advanced training for firefighters, fire officers, instructors, and fire department support functions, which include public fire education, fire prevention, inspections, and fire investigations.

The Academy offers training to in-state firefighters, out-of-state firefighters, non-member "Open Enrollment" students, Boy Scouts of America "Explorer, Learning for Life," and Junior Firefighter programs for students 16 and 17 years of age. The Academy also provides training to local EMS, police, emergency management, and rescue squad personnel.

Academy training is based upon the National Fire Protection Association (NFPA) standards and S.C. OSHA regulations. The Academy also focuses its programs on the Fallen Firefighters Foundation's 16 Life Safety initiatives and its "Everyone Goes Home" program. The "Everyone Goes Home" program focuses on firefighter safety and reducing the number of line-of-duty deaths and injuries.



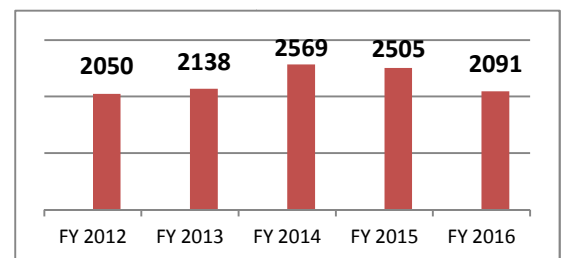
The South Carolina Fire Academy is accredited by the *International Fire Service Accreditation Congress* (IFSAC) in 18 fire service occupational levels, and by the *National Board on Fire Service Professional Qualifications* (Pro Board) in 16 levels of Fire Service Professional Qualifications.

Accreditation to these professional levels reinforces the diligence of Academy staff, training programs, and testing process that represents the learning and mastery of each successfully completed student in any of the program levels. Accreditation ensures uniformity of statewide fire education, and also allows students trained and tested at the Academy more mobility to/from other accredited states.

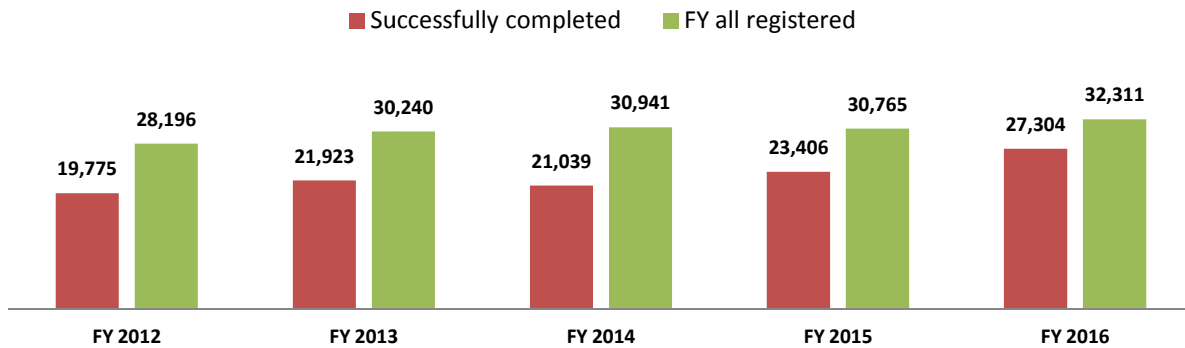
Throughout the year, the Academy provides a minimum of four on-site firefighter recruit programs. The number of programs conducted is based on department and student demand. The eight-week program requires each recruit to reside at the Academy by lodging in an on-site fire station and adhere to a strict instruction schedule. If successful, each recruit achieves nine Academy certificates, including National Accredited Firefighter I and II.

South Carolina has 545 fire departments with nearly 17,800 firefighters. In FY 2016, across the state, the Academy operated and provided 340 days of training. The Columbia site was open 302 days during this same time period (compared to the state employee work year of 247 days). The charts reflect a five-year perspective of the total number of training programs (courses) provided and students attending and completing the courses.

For FY 2016, the Academy provided 2091 training programs for 32311 students registered, and 27304 successfully completed students.



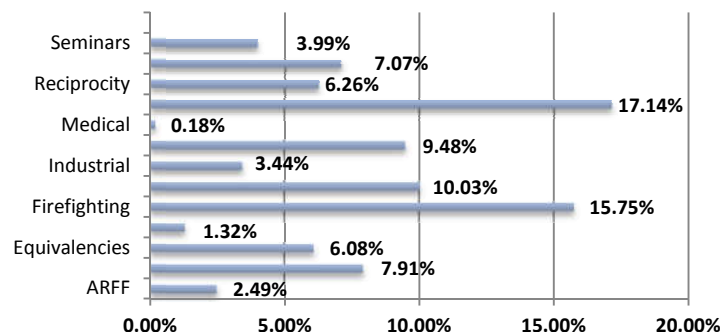
## Total Number of SCFA Registered and Completed Students



To meet the needs of those unable to commit to a traditional classroom environment, the Academy provided more than 11,000 students (completed) online independent learning, hybrid, and blended learning programs. Open enrollment “seminar” online program numbers are not captured as “completed students.” As such, please note many of these students are not counted in the above chart.

This chart reflects the percentage of types of training courses provided to the state’s fire service members. For example, in FY 2016, “Officer” related training totaled 17.14 percent and “Firefighting” was 15.75 percent of classes requested.

### FY 2016 Course Distribution



The South Carolina Fire Academy is comprised of the following areas of operations and support:

### Regional Training

#### Program Administrator:

**Phillip Russell**

Regional training is the key to the delivery of Academy courses to fire service customers. A majority of courses are conducted in the regions at local fire departments. Five regional offices are located throughout the state, and staff works continuously to promote and provide training programs and services to fire service customers. In FY 2016, staff attended 624 fire department meetings.

Number and Types of Employees	
Full Time	Part Time
8	187 Instructors

Additionally, these offices:

- Trained 15127 successful students in 1,315 provided programs.
- Continued to market programs to reduce the number of canceled programs through marketing, communication, and the addition of in-house instructors to meet fire customer needs.
- Provided an average of 130 retests per month to Academy students.
- Continued to work in support of online, alternative delivery programs and high school programs to increase student occupancy and customer support.
- Continued to add to the number of instructor accelerated training programs to benefit in-house instruction capabilities at the local level.
- Created, using the instructor recertification process, an updated true list of current instructors with accurate contact information.
- Provided 55 instructors recertification programs.
- Implemented a process to identify SCFA instructor needs and provide oversight of temporary instructors.

Regional Training Courses						
Courses	Reg. 1	Reg. 2	Reg. 4	Reg. 5	Reg. 6	Totals
Catalog	139	78	43	7	49	316
Request	106	46	98	109	60	419
In House	113	48	171	200	48	580
<b>Total</b>	<b>358</b>	<b>172</b>	<b>312</b>	<b>316</b>	<b>157</b>	<b>1315</b>

Completed Students by Region						
Students	Reg. 1	Reg. 2	Reg. 4	Reg. 5	Reg. 6	Totals
Catalog	1951	951	719	228	585	4434
Request	1230	471	912	1016	517	4146
In-House	1588	399	1853	2163	544	6547
<b>Total</b>	<b>4769</b>	<b>1821</b>	<b>3484</b>	<b>3407</b>	<b>1646</b>	<b>15127</b>

## Resident Training

### Program Supervisor:

Lenny Busby

Resident training is responsible for training activity on the Academy's main campus, as well as industrial marketing, industrial programs, technical-level hazardous material and rescue programs, and aircraft rescue firefighting (ARFF) courses. This year, resident staff provided 451 programs for 8264 successfully completed students.

Number and Types of Employees	
Full Time	Part Time
6	2

Specifically, in FY 2016, the Academy:

- Conducted its 33<sup>rd</sup> annual Southeastern Fire School with 10 classes for 207 students, 175 explorer competition students and supported by 17 vendors.
- Hosted its second annual HAZMAT weekend training event with 13 courses conducted for 94 students.
- Continued support and worked closely with the state industry emergency brigade working group, and toured many industrial facilities.
- Attended the ARFF Working Group Conference (Atlanta, Georgia) increasing the number of ARFF students.
- Purchased 35 new sets of firefighting protective clothing for student use.
- Upgraded one breathing air compressor and two utility tractors for better training operations and customer service.
- Assisted the S.C. Firefighters' Association by providing audio-visual equipment, and set up training programs for the Fire Service Improvement conference and the annual Myrtle Beach conference.
- Supported field programs delivering support trailers and equipment 327 times across the state totaling 59158 truck miles.

Resident Training Courses				
Courses	Municipal	Grant	Industry	Totals
Catalog	178	3	0	181
Grant	0	15	0	15
Industry	0	0	63	63
Request	170	0	0	170
In House	21	0	1	22
				<b>451</b>

Resident Training Students				
Students	Municipal	Grant	Industrial	Totals
Catalog	3,110	30	0	3140
Grant	0	181	0	181
Industry	0	0	910	910
Request	2,985	0	0	2985
In House	1,030	0	18	1048
				<b>8264</b>

## Instructional Design

### Interim Program Supervisor:

**Bonita Watters**

Instructional Design develops curriculum, audio-visual materials, and online training required for statewide delivery.

In FY 2016, this Section:

- Implemented new or updated curriculum packages to include 3309 Intro to Technical Rescuer, 3310 Technical Rescuer, 2100 Fire Officer I, 2102 Fire Officer II, all four of the Driver Operator series courses, 9121 Interior Structural Fire Brigade, 9181 Flammable Liquid and Gas, Fire Brigade, and 2189 Command and Control of Wildland Urban Interface Fire Operations for the Structural Chief Officer.
- Partnered with National Fire Academy to release national training programs to include updated Incident Safety Officer, and ICS 330 and 400, Shaping the Future.
- Created a Curriculum Resource Center for instructors to download up-to-date curriculum materials.
- Provided more than 11,000 students (see chart below) with open, hybrid, or blended-learning training on the online format.

Number and Types of Employees	
Full Time	Part Time
4	7

Online Training				
Month	Open	Hybrid	Blended	Total
July 2015	222	67	54	343
August 2015	1377	220	91	1688
September 2015	461	418	45	924
October 2015	296	463	17	783
November 2015	625	447	28	1120
December 2015	624	394	19	1037
January 2016	629	416	24	1069
February 2016	467	434	22	923
March 2016	478	472	26	976
April 2016	385	537	17	939
May 2016	415	561	15	991
June 2016	302	17	11	330
<b>FY16 Total</b>	<b>6281</b>	<b>4446</b>	<b>369</b>	<b>11,123</b>
<i>(Haz-Mat Awareness, Hybrid, and Blended courses are reflected in training courses and student totals.)</i>				

## Accreditation, Testing, and Certification

### Interim Program Supervisor:

**Bonita Watters**

Accreditation and Testing is responsible for managing the Fire Academy's IFSAC (International Fire Service and Accreditation Congress) and ProBoard (National Board on Fire Service Professional Qualifications) Certification and Accreditation programs for the 18 areas of curriculum offered for national certification. This Section also manages the Equivalency and Reciprocity Review Program. In FY 2016, there was a 79.94 percent passing rate on IFSAC exams, an increase of .05 percent from the previous year.

Number and Types of Employees	
Full Time	Part Time
1	2

This Section also:

- Issued 2514 IFSAC seals (in FY16 stopped issuing new seals for reciprocity).
- Awarded 164 students with 838 levels of reciprocity and 546 students with 1603 levels of equivalencies (accreditation took over ICS 100 and 200 equivalencies and added rescue courses).
- Reaccredited 1021 Fire Officer I and II and the 1002 the Driver Operator series (IFSAC and ProBoard).
- Added the ability for regions to grade certification tests and upload results with scanners.
- Managed the Department of Homeland Security/FEMA State Training grant.
- Managed the FEMA National Fire Academy Command Grant which provided \$20,000 for 70 NFA Officer level programs for 902 students.

## Administration

**Program Administrator:**

**Phillip Russell**

**Program Supervisor:**

**Sherri Bush**

Administration performs resident and regional registrations, course confirmations, resident course billing, dorm and meal coordination, transcript updates, and issues a certificate for each student completing a Fire Academy course (except IFSAC / Pro Board certifications).

Number and Types of Employees	
Full Time	Part Time
3	0

In FY 2016, this Section:

- Processed 1335 course packages for classes and testing.
- Registered, created, and mailed 19779 certificates (successfully completed students).
- Billed for 28307 registered students.
- Maintained a schedule of resident activity, including 8264 students, 21192 meals, and 4141 student dorms for on-site delivered programs.
- Provided site reservation and support for meetings and seminars for non-fire site use.

FY 2016 Administration Activity Report						
MONTH	PACKAGES	STUDENTS	CERTIFICATES	LETTERS	NO SHOWS	TRANSCRIPTS
July	96	1195	898	131	80	24
August	48	565	437	137	11	19
September	115	1649	1513	233	09	45
October	107	1177	939	194	12	12
November	11	153	129	21	11	27
December	104	1521	1105	222	40	15
January	79	1356	1185	130	34	31
February	138	2013	1714	221	40	18
March	148	2209	1959	233	80	27
April	125	2182	1864	383	62	16
May	149	2180	1999	437	65	14
June	215	3579	3337	526	20	08
TOTAL	1335	19779	17079	2868	464	256

## Facilities Maintenance

**Administrator:**

**Ray Reckelhoff**

The facilities maintenance team provides maintenance and janitorial services for the 208-acre site, all buildings, systems, props, support equipment, trailers, and vehicles.

Number and Types of Employees	
Full Time	Part Time
3	1

In FY 2016, this Section:

- Upgraded campus security.
- Completed structural stability, door removal, and window installations projects.
- Repaired and replaced HVAC units on-site, as planned and needed.
- Constructed and installed new facility entrance gates.
- Planned for the evaluation of the sewer and liquid petroleum gas systems.
- Maintained and upgraded Division fleet, props, and training equipment.
- Improved site grounds, concrete walkways, and signage.

## Cafeteria, Dormitory, and Retail Store

### Coordinator:

Curtis Jermstad

Feeding and lodging is part of the package the Academy provides to on-site customers. The cafeteria staff furnishes meals and dormitory rooms to support site operations and operates the Academy's retail store.

Number and Types of Employees	
Full Time	Part Time
2	0

In FY 2016, this Section:

- Operated 286 days providing 21,192 meals to students, staff, walk-in customers, and inmates.
- Returned to cooking and serving breakfast and lunch.
- Worked diligently in creating a continuous cycle menu for students and guests.
- Installed new Academy store retail display racks.
- Offered new products to customers resulting in \$57,733.60 of sales revenue.
- Provided 4,141 dorm rooms for 5,212 students.
- Assisted with booth/store management during annual S.C. Firefighters' convention in Myrtle Beach.

## S.C. Emergency Response Task Force: Firefighter Mobilization and Urban Search and Rescue

### Section Chief:

Vacant

The S.C. Emergency Response Task Force continues to provide initial and long-term responses to natural and man-made disasters. The program's primary focus is to provide immediate resources to local and regional fire service agencies. The program continues into its eighth successful year of partnering with the S.C. National Guard to offer a statewide helicopter rescue program. This asset is one of only a few in the country, and was responsible for rescuing 26 people during the North American Storm Complex of October 2015.

### North American Storm Complex - October 2015

In October 2015, South Carolina was faced with a "1,000-year" flooding event. The state had not seen a natural disaster of this magnitude since Hurricane Hugo in 1989. During the course of nine days, 49 members of South Carolina Task Force 1 participated in numerous rescue and reconnaissance missions.

### Firefighter Mobilization

Per S.C. Code of Laws (23-49-10), this statewide mutual aid assistance agreement can be utilized by the state's 46 counties. The system allows for firefighting and rescue resources to be effectively and efficiently moved throughout the state to assist during local, regional, and statewide disasters or emergencies.

### New Partnerships

In FY 2016, new partnerships were fostered to further grow the Task Force. Relationships were made with the South Carolina State Guard and local agencies.

### Training and Scheduled Events

The Task Force continued to train in each quarter of FY 2016. To focus on rescue and team basics, Task Force leaders launched a "Core Competency" initiative. More than 1,800 hours were spent on FY 2016 team training exercises. An additional 600 hours were spent attending scheduled events and meetings.

### Staffing

In November 2015, several long-time members of the team departed after many years of valuable service. The State of South Carolina is thankful for their service as the program continues to refocus and make plans for future expansion and growth. In addition to the partnerships mentioned above, fire service recruiting continued, including the annual recruiting drive at the 2016 Fire Rescue Conference.

LLR staffing includes one full-time and two part-time administrative coordinators. A new management team will be in place in FY 2017.